### **Emergency Rental Assistance Reporting Wireframes**

United States Department of the Treasury
June 2021

The United States Department of the Treasury ("Treasury") is working hard to develop its online reporting portal for the Emergency Rental Assistance (ERA) program. In an effort to help ERA Recipients prepare and plan for their own data collection and reporting, Treasury is releasing the below wireframes to provide recipients with a pre-decisional visual representation of the online forms contained with the portal.

The wireframes provide a notional representation of the portal-guided workflow. Each Recipient must individually cycle through the wireframes for ERA1 funds and again for ERA2 funds.

These wireframe images are subject to change but should provide an indication of the data required. Instructions or other text included in the wireframe images are not binding and are likely to change

Note: Module C contains yellow highlighted cells that must be disaggregated by race, gender, and ethnicity as outlined in Treasury guidance and relevant legislation. Accordingly, there will be more than one figure to report - 16 demographic disaggregation, in fact – per data element.

For more information, please visit Treasury's **ERA** website.

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# Module A. Recipient Information

	ctions					
lease	e verify that you are an authorized re	epresentative of the prime re	ecipient a	nd confirm t	the accuracy of your org	ganization's program profile
				Primary A		
GI1	Recipient DUNS:	< pre-populated >			tative for Reporting	
GI2	Recipient DUNS (+4):	< manual data entry >	<u>GI16</u>	(ARR) Nar		<pre>&lt; prepopulated &gt;</pre>
GI3	Recipient TIN:	< pre-populated >	<u>GI17</u>	Primary A		<pre>&lt; prepopulated &gt;</pre>
GI4	Recipient Legal Entity Name:	< pre-populated >	<u>Gl18</u>		RR Email Address:	<pre>&lt; prepopulated &gt;</pre>
GI5	Recipient Type:	<pre>&lt; pre-populated &gt;</pre>	<u>Gl19</u>	Primary A	RR Phone:	< prepopulated >
GI6	Recipient Address:	<pre>&lt; pre-populated &gt;</pre>		Secondary	ARR Name:	< prepopulated >
GI7	Recipient Address 2:	< pre-populated >		Secondary	y ARR Title:	< prepopulated >
GI8	Recipient Address 3:	<pre>&lt; pre-populated &gt;</pre>		Secondary	y ARR Email Address:	<pre>&lt; prepopulated &gt;</pre>
GI9	Recipient City:	< pre-populated >		Secondary	y ARR Phone:	<pre>&lt; prepopulated &gt;</pre>
GI10	Recipient State/Territory:	<pre>&lt; pre-populated &gt;</pre>				
Gl11	Recipient Zip5:	<pre>&lt; pre-populated &gt;</pre>		Tertiary AF		< prepopulated >
Gl12	Recipient Zip+4:	<pre>&lt; pre-populated &gt;</pre>		Tertiary Af		< prepopulated >
Gl13	Congressional District:	<pre>&lt; pre-populated &gt;</pre>			RR Email Address:	<pre>&lt; prepopulated &gt;</pre>
Gl14	Country Name:	<pre>&lt; pre-populated &gt;</pre>		Tertiary Af	RR Phone:	<pre>&lt; prepopulated &gt;</pre>
GI15	Country Code:	<pre>&lt; pre-populated &gt;</pre>				
	MANUAL ENTRY CONDITIONA	AL ON PRIME'S SAM GOV	REGIST	RATION S	TATUS	
			0.0.			
	Is the Recipient registered in				compensation" for the	
GI20	SAM.gov?	< DUNS Validation >			on's five highest paid	
0.20	la transport de la Caralana de la Ca				blicly listed or	
<u>5.20</u>	In its preceding fiscal year, did		<u>Gl23</u>	otherwise	listed in SAM.gov?	< cond'l Y/N >
<u>5.20</u>						holour
<u>5.20</u>	recipient receive 80% or more of			If no plane	a antar the information	
_	recipient receive 80% or more of its annual gross revenue from	cond!LV/N >		If no, pleas	se enter the information	
<u>GI21</u>	recipient receive 80% or more of	< cond'l Y/N >			<u>GI24</u>	<u>Gl25</u>
_	recipient receive 80% or more of its annual gross revenue from federal funds?	< cond'l Y/N >		No.	GI24 Name	GI25 Total
_	recipient receive 80% or more of its annual gross revenue from	< cond'l Y/N >		No.	<u>GI24</u>	<u>Gl25</u>
_	recipient receive 80% or more of its annual gross revenue from federal funds?  In the preceding fiscal year, did	< cond'l Y/N > < cond'l Y/N >		No.	Name   < cond'l user entry >	GI25  Total  < cond'l user entry >
<u>GI21</u>	recipient receive 80% or more of its annual gross revenue from federal funds?  In the preceding fiscal year, did recipient receive \$25 million or			No. 1 2	Name   < cond'l user entry >   < cond'l user entry >	Total
<u>Gl21</u>	recipient receive 80% or more of its annual gross revenue from federal funds?  In the preceding fiscal year, did recipient receive \$25 million or			No. 1 2 3	Name   < cond'l user entry >	Cond'l user entry >   Cond'l user entry >

## **Landing Page**

### **QUARTERLY REPORT SELECTION**

#### Instructions

You must provide disparate, individual Quarterly Reports for funds received and disbursed under ERA1 and ERA2 statutes. The table below shows your ERA1 and ERA2 awards. Click each one to begin that award's Quarterly Report workflow. You will be able to save your progress and return to the portal at a later time to complete submissions.

FAIN	Program	Assistance Listing No. / CFDA No.	Report	Submission Deadline
FAIN1	ERA1	< pre-populated >	Interim 1	<u>5/12/2021</u>
FAIN1	ERA1	< pre-populated >	May 2021 Monthly	<u>5/15/2021</u>
FAIN1	ERA1	<pre>&lt; pre-populated &gt;</pre>	June 2021 Monthly	<u>6/15/2021</u>
FAIN1	ERA1	< pre-populated >	July 2021 Monthly	<u>7/15/2021</u>
FAIN1	ERA1	< pre-populated >	Q1 2021	<u>7/29/2021</u>
FAIN1	ERA1	< pre-populated >	Q2 2021	<u>7/29/2021</u>
FAIN2	ERA2	< pre-populated >	July 2021 Monthly	<u>7/15/2021</u>
FAIN2	ERA2	< pre-populated >	Q2 2021	<u>7/29/2021</u>
	FAIN1 FAIN1 FAIN1 FAIN1 FAIN1 FAIN1 FAIN1 FAIN1 FAIN1	FAIM!         ERA1           FAIM!         ERA1           FAIM!         ERA1           FAIM!         ERA1           FAIM!         ERA1           FAIM!         ERA1           FAIM!         ERA2	FAIN1	FAIN1

Users should be able to click on a link to begin the workflow for any outstanding ERA report.

# Module B. Project Overview and Performance Narrative

## 1. Project Overview Sub-Module

Proj	iect Overview	
Over subr	rviews contain information like nar	e project Overviews for each ERA-funded project operated by your organization. The project me, website, service area, cumulative and quarterly obligations and expendituresand erly report will require you to review and update existing project Overview records as well as or new ERA-funded projects.
FAIN Proje	N: ect ID:	<pre>&lt; pre-populated &gt; <system generated=""></system></pre>
•	ect Name ne's ERA Project Website URL	< pre-populated > < manual data entry >
Geo	graphic Service Area	○ State-wide       ○ County-wide         ○ City-wide       Specific Cities / Counti < manual data field > Save
ERA	A project's: (1) performance goals;	n (2,000 words or less) of your ERA project. The narrative should include a description of the (2) major timelines, (3) key partner organizations that are sub-awardees; (4) planned outreach ty services provided; and, if applicable, (6) types of other affordable rental housing and eviction
	vention services provided.	
prev	vention services provided.	
prev	vention services provided.	
	vention services provided.  System for Prioritizing Assista	ince
prev	System for Prioritizing Assista Please provide a brief narrative households with incomes less ti	description (2,000 words or less) of the Prime Recipient's system for prioritizing assistance to han 50% of area median income and to households with one or more members that have been . Please provide the webpage URL where information is posted on the Prime Recipient's
prev	System for Prioritizing Assista Please provide a brief narrative households with incomes less ti unemployed for at least 90 days.	description (2,000 words or less) of the Prime Recipient's system for prioritizing assistance to han 50% of area median income and to households with one or more members that have been
prev	System for Prioritizing Assista Please provide a brief narrative households with incomes less ti unemployed for at least 90 days.	description (2,000 words or less) of the Prime Recipient's system for prioritizing assistance to han 50% of area median income and to households with one or more members that have been
prev	System for Prioritizing Assista Please provide a brief narrative households with incomes less ti unemployed for at least 90 days.	description (2,000 words or less) of the Prime Recipient's system for prioritizing assistance to han 50% of area median income and to households with one or more members that have been . Please provide the webpage URL where information is posted on the Prime Recipient's
prev	System for Prioritizing Assista Please provide a brief narrative households with incomes less ti unemployed for at least 90 days.  Use of Fact-based Proxies for	description (2,000 words or less) of the Prime Recipient's system for prioritizing assistance to han 50% of area median income and to households with one or more members that have been. Please provide the webpage URL where information is posted on the Prime Recipient's  Determining Eligibility  act-based proxies for determining income eligibility for financial
prev PO4	System for Prioritizing Assista Please provide a brief narrative households with incomes less ti unemployed for at least 90 days.  Use of Fact-based Proxies for Did your organization use any fa assistance under the ERA grant	description (2,000 words or less) of the Prime Recipient's system for prioritizing assistance to han 50% of area median income and to households with one or more members that have been. Please provide the webpage URL where information is posted on the Prime Recipient's  Determining Eligibility  act-based proxies for determining income eligibility for financial

### 2. Performance Narrative Sub-Module

g	This submodule of the quarterly report requires your organization to provide a written narrative describing performance against ERA goals and outcomes. In addition, your organization will also need to furnish some basic information on each project funded by ERA or otherwise providing ERA assistance.
F	Performance Narrative
n - - -	Please provide a brief performance narrative (2,000 words or less) in the text box below. Each performance narrative should, at a minimum, cover the following seven items:  Summary of key activities implemented over the quarter;  Summary of key activities planned for the next quarter;  Notable achievements over the quarter;  Notable challenges and current status of each;  Details on any compliance/non-compliance issues and mitigation plans;
-	Requests for additional assistance or guidance from the Treasury; and Details of effective practices for sharing with the ERA grantee community.
-	· · · · · · · · · · · · · · · · · · ·

### 3. Narrative on Effective Practices Sub-Module

	NARRATIVE ON EFFECTIVE PRACTICES SUB-MODULE	
	Narrative on Effective Practices	
	Each Prime Recipient is encouraged to provide brief information (500 words or less) on their effective practices on administering emergency rental assistance project to share with the ERA community.	
PO8		

## Module C. Performance Measures and Participant Demographics

The Module C wireframe does not fully represent all required demographic data elements; however, each yellow highlighted field is subject to demographic disaggregation by race, gender, and ethnicity. The following page provides some examples of how the data will need to be reported when disaggregated.

nstruc	PROGRAMMATIC REPORTING	
	nodule, you will provide Treasury with your organization's address-level da n data, you will need to manually enter all required data elements including	nta and ERA program data. If your organization does not utilize the bulk upload feature for g disaggregated data points.
	BULK UPLOAD SUBMODULE FOR DISAGGEGRATED DATA	
MAN	JAL DATA ENTRY SUBMODULE	
	Instructions	
	For each section below, you will need to manually enter each data eleme.	ent as a total figure and disaggregated by race, gender, and ethnicity. You may save your must be complete and submitted by the reporting deadline. For any data fields that do not
	ERA Applicants	
	Please provide the following data elements related to your ERA application	ons and assistance. For any data fields that do not apply, please enter '0'.
ERAI1	Number of unique households that completed and submitted an application for ERA assistance:	Current Period <manual data="" field=""></manual>
ERAI2	Total number of unique households that received assistance of any kind under the ERA program:	< manual data field >
ERAI3	Number of unique households that received ERA assistance of any kind for the first time:	< manual data field >
ERAI4	Quarterly acceptance rate for ERA assistance applicants:	< system calculation >
	ERA Assistance Provided	
	Please provide the following data elements related to your provision of El	RA assistance. For any data fields that do not apply, please enter '0'.
ERAI5	Number of unique households that received ERA assistance by type:	
	Rent:	Current Period < manual data field >
	Rental Arrears: Utilities / Home Energy Bills:	< manual data field > < manual data field >
	Utilities / Home Energy Cost Arrears: Other Expenses Related to Housing:	<manual data="" field=""> <manual data="" field=""></manual></manual>
	Housing Stability Services:	< manual data field >
	Protecting Vulnerable Communities	
	Number of unique households at certain income levels:	Current Period
ERAI6 ERAI7	Less than 30% of Area Median Income: Between 30 and 50% of Area Median Income:	< manual data field > < manual data field >
ERAI8	Between 50 and 80% of Area Median Income:	
	<del>-</del>	<pre>&lt; manual data field &gt; </pre>
ERAI9	Total number of households that were deemed categorically eligible to receive ERA assistance based on	< manual data field >
	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs:	< manual data field >  < manual data field >
ERAI9	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit	
ERAI10	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs:  Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating	<manual data="" field=""> <manual data="" field=""></manual></manual>
ERAI10	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs:  Total number of recipient households whose income eligibility was determined with a fact-based proxy:	< manual data field >
ERAI10 ERAI11 ERAI12	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs: Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating households for:  Average amount of ERA award provided to or for each participating household:	<manual data="" field=""> <manual data="" field=""></manual></manual>
ERAI10 ERAI11	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs:  Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating households for:  Average amount of ERA award provided to or for each	< manual data field >  < manual data field >  < manual data field >
ERAI11 ERAI12 ERAI13	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs: Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating households for:  Average amount of ERA award provided to or for each participating household:  Average number of months of assistance provided by ERA	< manual data field >  < manual data field >  < manual data field >  < system calculation >
ERAI11 ERAI12 ERAI13	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs: Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating households for:  Average amount of ERA award provided to or for each participating household:  Average number of months of assistance provided by ERA rental payments (excluding arrears):  Average number of months of assistance provided by ERA	<manual data="" field=""> <manual data="" field=""> <manual data="" field=""> <system calculation=""> <manual data="" field=""></manual></system></manual></manual></manual>
ERAI11 ERAI12 ERAI13	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs:  Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating households for:  Average amount of ERA award provided to or for each participating household:  Average number of months of assistance provided by ERA rental payments (excluding arrears):  Average number of months of assistance provided by ERA utilities/home energy bills payments (excluding arrears):	<manual data="" field=""> <manual data="" field=""> <manual data="" field=""> <system calculation=""> <manual data="" field=""></manual></system></manual></manual></manual>
ERAI10 ERAI11 ERAI12 ERAI13 ERAI14	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs:  Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating households for:  Average amount of ERA award provided to or for each participating household:  Average number of months of assistance provided by ERA rental payments (excluding arrears):  Average number of months of assistance provided by ERA utilities/home energy bills payments (excluding arrears):  ERA Funds Approved but Not Expended  Please provide the following data elements related to your provision of Elements	<manual data="" field=""> <manual data="" field=""> <manual data="" field=""> <system calculation=""> <manual data="" field=""> <manual data="" field=""></manual></manual></system></manual></manual></manual>
ERAI10 ERAI11 ERAI12 ERAI13 ERAI14	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs:  Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating households for:  Average amount of ERA award provided to or for each participating household:  Average number of months of assistance provided by ERA rental payments (excluding arrears):  Average number of months of assistance provided by ERA utilities/home energy bills payments (excluding arrears):  ERA Funds Approved but Not Expended  Please provide the following data elements related to your provision of Eddata fields that do not apply, please enter '0'.  Total dollar amount of ERA funds paid (expended) by the	<manual data="" field=""> <manual data="" field=""></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual>
ERAI10 ERAI11 ERAI12 ERAI13 ERAI14 ERAI16	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs:  Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating households for:  Average amount of ERA award provided to or for each participating household:  Average number of months of assistance provided by ERA rental payments (excluding arrears):  Average number of months of assistance provided by ERA utilities/home energy bills payments (excluding arrears):  ERA Funds Approved but Not Expended  Please provide the following data elements related to your provision of Elidata fields that do not apply, please enter '0'.  Total dollar amount of ERA funds paid (expended) by the Recipient to or for participating households.  Total dollar value of approved (obligated) but unpaid ERA	<manual data="" field="">  Current Period   <manual data="" field=""> <manual data="" field=""> </manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual>
ERAI10 ERAI11 ERAI12 ERAI13 ERAI14 ERAI15 ERAI16	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs:  Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating households for:  Average amount of ERA award provided to or for each participating household:  Average number of months of assistance provided by ERA rental payments (excluding arrears):  Average number of months of assistance provided by ERA utilities/home energy bills payments (excluding arrears):  ERA Funds Approved but Not Expended  Please provide the following data elements related to your provision of Elidata fields that do not apply, please enter '0'.  Total dollar amount of ERA funds paid (expended) by the Recipient to or for participating households.  Total dollar value of approved (obligated) but unpaid ERA assistance:  Total dollar amount of ERA funds paid (expended) by the	<manual data="" field="">  Current Period  <manual data="" field=""> <manua< td=""></manua<></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual>
ERAI10 ERAI11 ERAI12 ERAI13 ERAI14 ERAI16 ERAI16 ERAI17	categorically eligible to receive ERA assistance based on prior enrollment in other income-based federal benefit programs:  Total number of recipient households whose income eligibility was determined with a fact-based proxy:  Total amount of ERA award paid to or for participating households for:  Average amount of ERA award provided to or for each participating household:  Average number of months of assistance provided by ERA rental payments (excluding arrears):  Average number of months of assistance provided by ERA utilities/home energy bills payments (excluding arrears):  ERA Funds Approved but Not Expended  Please provide the following data elements related to your provision of Elidata fields that do not apply, please enter '0'.  Total dollar amount of ERA funds paid (expended) by the Recipient to or for participating households.  Total dollar value of approved (obligated) but unpaid ERA assistance:  Total dollar amount of ERA funds paid (expended) by the Recipient for administrative charges  Total dollar value of approved but unexpended	<manual data="" field="">  Current Period <manual data="" field=""> <manual< td=""></manual<></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual></manual>

# Examples of disaggregated performance measures and participant demographics:

ERAI1	Number of unique households that completed and submitted			Current Period
	an application for ERA assistance:			< manual data field >
			Disaggregated Categories	#
		Race	American Indian or Alaska	Х
			Asian	Х
			Black or African American	Х
			Native Hawaiian or Other	Х
			White	Х
			Declined to Answer	Х
			Data Not Collected	Х
			Hispanic or Latino	Х
		Ethnicity	Not Hispanic or Latino	Х
		Eurnicity	Declined to Answer	Х
			Data Not Collected	Х
		Gender	Male	Х
			Female	Х
			Non-binary	Х
			Declined to Answer	Х
			Data Not Collected	Х

ERAIS Number of unique households that received ERA assistance by type:			
			Current Period
Rent:			< manual data field >
		Disaggregated Categories	#
	Race	American Indian or Alaska	Х
		Asian	Х
		Black or African American	Х
		Native Hawaiian or Other	Х
		White	Х
		Declined to Answer	Х
		Data Not Collected	X
	Ethnicity	Hispanic or Latino	Х
		Not Hispanic or Latino	Х
		Declined to Answer	Х
		Data Not Collected	Х
	Gender	Male	Х
		Female	Х
		Non-binary	X
		Declined to Answer	Х
		Data Not Collected	Х

### Module D. Participant Household Payment Data File

#### PARTICIPANT HOUSEHOLD PAYMENT DATA FILE MODULE

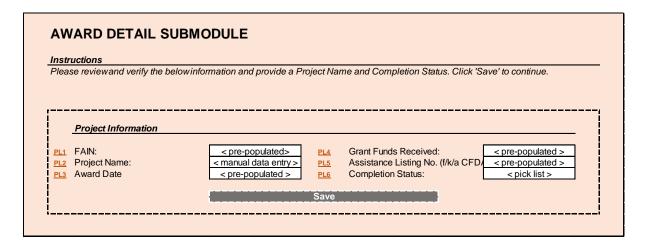
#### Instructions

In this module, you will provide Treasury with your organization's address-level ERA program data via bulk data upload. You must provide the bulk data in the format defined on, and available for download at, www.treasury.gov.

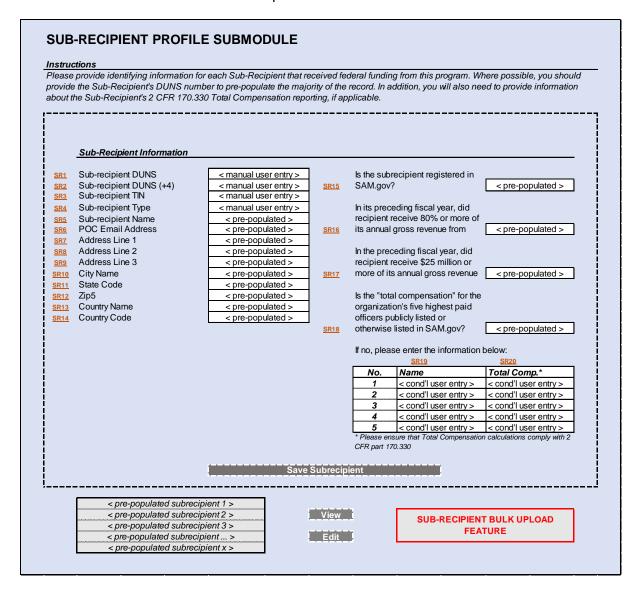
BULK UPLOAD SUBMODULE FOR ADDRESS-LEVEL DATA

### Module E. Financial Reporting

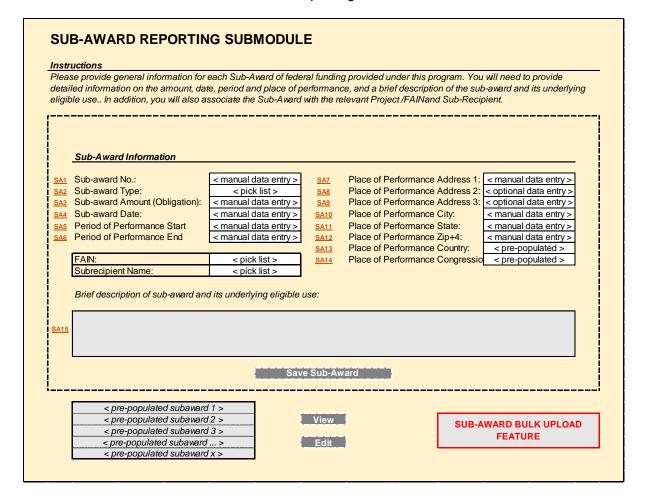
- 1. Sub-Award Reporting
  - a. Award Detail Submodule



#### b. Sub-Recipient Profile Submodule



### c. Sub-Award Reporting Submodule



### d. Sub-Award Expenditure Reporting Submodule

#### SUB-AWARD EXPENDITURE REPORTING

#### Instructions

In the below section, you will need to provide details for each expenditure of program funds. You will need to associate each expenditure with a Project, Sub-Award, and Sub-Recipient record created in Step 1a, 1b, and 1c. In addition, you will need to identify the relevant Expenditure Category, provide the amount of the expenditure(s) and relevant dates. In addition, grantees and creditors receiving federal program funds will also have to answer some additional, sub-award specific questions.

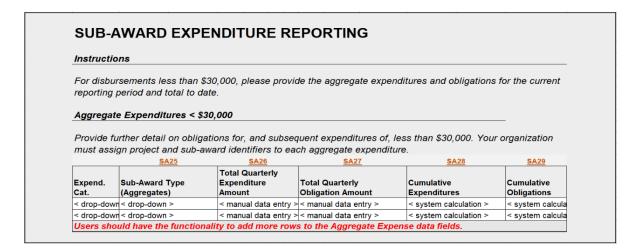
#### Expenditures > \$30,000

In the below section, please provide further detail on each award for, and subsequent expenditure of, \$30,000 or more. Your organization must assign project and sub-award identifiers to each expenditure. In addition, you must also provide the: (1) Expenditure Date; (2) Expenditure Amount; and (3) Expenditure Category; as well as any required information for specific sub-award types.

SA16	<u>SA17</u>		<u>SA18</u>	<u>SA19</u>	<u>SA20</u>	<u>SA21</u>	<u>SA22</u>	<u>SA23</u>	<u>SA24</u>
Project Name	Sub-Award ID	Sub-Award Type	Sub-Recipient ID	Expenditure Start	Expenditure End	Expenditure Amount	Expenditure Category	Is the sub-awardee complying with terms and conditions of the grant?	If no, please provide a brief explanation.
< pick list >	< pick list >	< pre-pop >	< pre-populate	< manual data entry >	< manual data entry >	< manual data entry >	< pick list >	< grant cond'l manual entry >	< grant cond'l manual entry >
< pick list >	< pick list >	< pre-pop >	< pre-populate	< manual data entry >	< manual data entry >	< manual data entry >	< pick list >	< grant cond'l manual entry >	< grant cond'l manual entry >
Users sho	uld have th	he function	ality to add	more rows to the l	Expenditure data field	ls			

SUB-AWARD EXPENDITURE BULK UPLOAD FEATURE

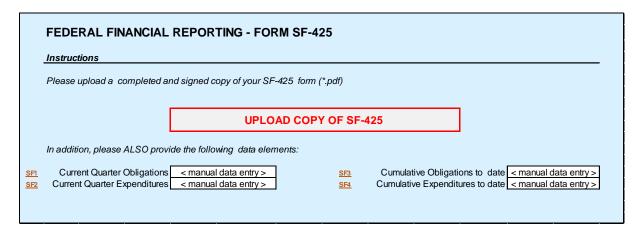
### e. Aggregate Expenditures Less than \$30,000 Submodule



## f. Aggregate Disbursements to Individuals

Instructio	ns			
and obliga		s less than \$30,000, please p eporting period and total to da ,000		enditures
Provide fu	rther detail on obligati	ons made and expenditures p	paid to individuals.	
Provide fu	rther detail on obligati <u>SA30</u>	ons made and expenditures p	paid to individuals.	<u>SA33</u>
Provide full Expend. Cat.	J			SA33 Cumulative Obligations

## 2. Federal Financial Reporting – SF-425



## Module F. Post-Award Civil Rights Compliance

Recipients will need to provide annual Civil Rights compliance reports. These reports are annual and not included in the first quarterly report.

#### Module G. Official Certification

#### Official Certification I certify that I am authorized by the Prime Recipient to submit the above names of individuals, who are authorized to act on behalf of the recipient in the roles identified above for purposes of reporting on its award under the program. I acknowledge that any materially false, fictitious, fraudulent statement, or representation (or concealment or omission of a material fact) may be punishable by fine or imprisonment or both under the False Statements Accountability Act of 1996, as amended 18 U.S.C. § . 1001, and also may subject me to civil penalties and administrative remedies for false claims or otherwise (including under to 31 U.S.C. §§ 3729 and 3730). Name and Title of Certifying Official: First Name: < pre-populated > Telephone: < pre-populated > Middle Name: Email Address: < pre-populated > < pre-populated > < system generated > Last Name: < pre-populated > Date of Certification: Title: < pre-populated > Certify & Submit