



ID.me – Quick Start Guide

Thank you for your interest in the CERTS Grant Program. To access the CERTS Portal and submit an application to the Treasury Department, a company representative first must be registered with a username and password through the **ID.me** identity service. The company representative that registers with ID.me will be the point of contact to access the CERTS Portal to answer application questions, upload required documents, and perform other administrative functions in the portal. The company representative that registers with ID.me does not need to be a corporate officer.

What is ID.me?

ID.me is a **certified commercial identity provider** offering Identity Assurance Level (IAL) 2 and Authentication Assurance Level (AAL) 2 credentials. The requirements for credentials to access the CERTS Portal are defined by [NIST SP 800-63 v3](#) (Digital Identity Guidelines).

No personally identifiable information will be retained by ID.me. Throughout the process, your information will remain completely secure. The process **does not** require a credit check.

How do I get an ID.me Username and Password?

Follow the steps below to receive a verified username and password. The entire process should take 5-10 minutes.

To get started, visit the [Treasury’s ID.me Enrollment Page](#).

Step 1: Enter your email and select a password	We recommend using the email address you will use in your CERTS application for the CERTS “point of contact” at your company.
Step 2: Set up two-factor authentication	We recommend using a cell phone, however other options are available.
Step 3: Verify your identity	Submit a picture of a government-issued photo ID. (If needed, you can call to verify your identity instead.)

When finished, you will receive a confirmation email allowing you to log in to Treasury’s [CERTS Portal](#) with your new ID.me username and password.

What if I have questions?

Detailed enrollment instructions can be found in the following pages. For questions, please refer to the [ID.me + Treasury Help Page](#) or email CERTS@treasury.gov.



CERTS Portal

Detailed Instructions to Create an ID.me Account

June 2021



Step 1: Launch Website & Sign Up

This document outlines the process for obtaining an **ID.me credential** to **verify your identity**, as defined by [NIST SP 800-63 v3](#), Digital Identity Guidelines. ID.me is a certified commercial identity provider offering Identity Assurance Level (IAL) 2 and Authentication Assurance Level (AAL) 2 credential.

To access the CERTS Portal, all companies must have a representative registered with credentials issued through ID.me. The role of the ID.me registrant is to complete the CERTS application, upload required documents, and perform other administrative functions in the portal as part of the grant process. The ID.me registrant does not need to be a corporate officer, but can be a corporate officer. ID.me ensures Treasury knows the person accessing a government system.

Contents:

- ▶ Four-step process to register for an ID.me credential:
 1. Launch Website & Sign Up (Slide 2)
 2. Email Verification (Slide 3)
 3. Two Factor Authentication Verification (Slides 4-5)
 4. Identity Verification (Slides 6-28)
 - Option 1: Upload photos of your license or State ID (Slides 8-15)
 - Option 2: Virtual in-person identity proofing (Slides 16-28)
- ▶ Logging on to CERTS Portal once ID.me registration is complete (Slide 29)



Step 1: Launch Website & Sign Up

- ▶ Click the following link: <https://portal.treasury.gov/cares/s/certs>
 - *We recommend using Google Chrome for the best site performance*
- ▶ Select Create an ID.me Account
- ▶ Input your email address and create a password
 - Check box to accept terms of service and privacy policy
 - Select **Create an ID.me Account**



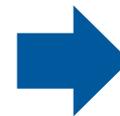
Sign in to ID.me

[Or create an ID.me account](#)

Email

Password

Sign in to ID.me



Create an ID.me account

Already have an ID.me account?
[Sign in to your account](#)

Email

Password

Confirm Password

I accept the ID.me [Terms of Service](#) and [Privacy Policy](#)

Create an ID.me account

Step 2: Email Verification

- ▶ ID.me will send a verification email with a 6-digit code
 - Note that the confirmation code will **expire** after 15 minutes
- ▶ Select **Confirm Your Email** in the email message, and you will see a confirmation notice

Welcome!

Thanks for creating an ID.me account!

ID.me simplifies how you verify and share your identity online, while helping keep your information safe.

You can confirm your email address by clicking the link below.

[Confirm your](#)

Please note: This link will expire in 15 minutes.

Can't click the button in this email?

Copy this code and enter it in your browser to complete the confirmation.

207702

ID.me



Your email has been confirmed!

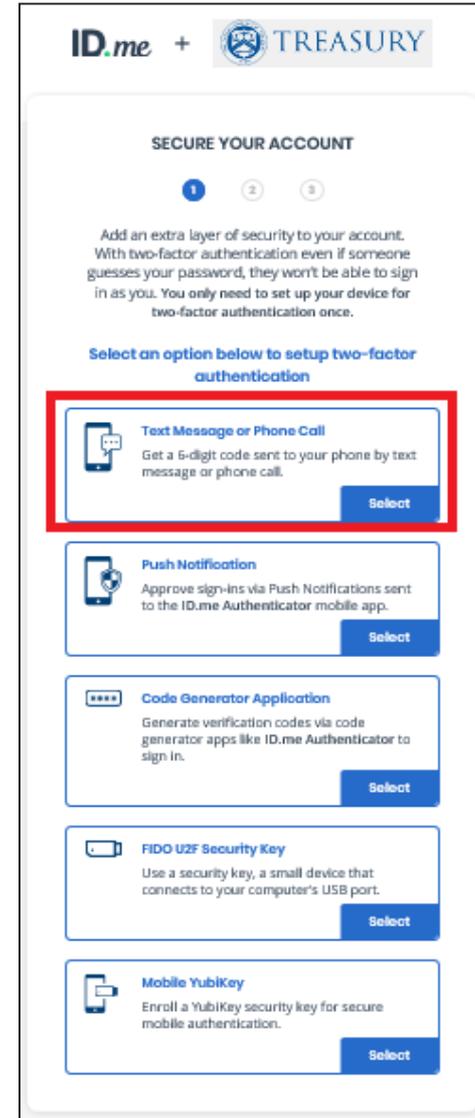
Thank you for confirming your email.
Please return to the other window or tab to continue with **Department of Treasury**.

You may now close this browser window or tab.

Step 3: Two-Factor Authentication

- ▶ Select one of the options to set up two-factor authentication:
 - Text Message or Phone Call (**Preferred**)
 - Push Notification
 - Code Generator Application
 - FIDO U2F Security Key
 - Mobile Yubikey

- ▶ **This document will walk through the first option: Text Message or Phone Call**



ID.me + TREASURY

SECURE YOUR ACCOUNT

1 2 3

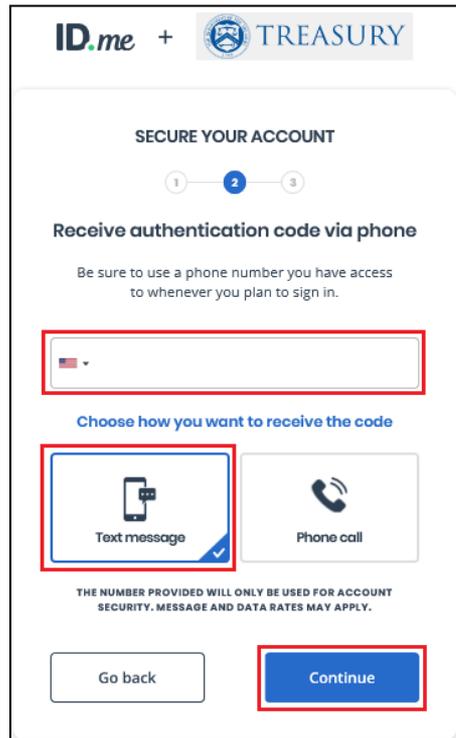
Add an extra layer of security to your account. With two-factor authentication even if someone guesses your password, they won't be able to sign in as you. You only need to set up your device for two-factor authentication once.

Select an option below to setup two-factor authentication

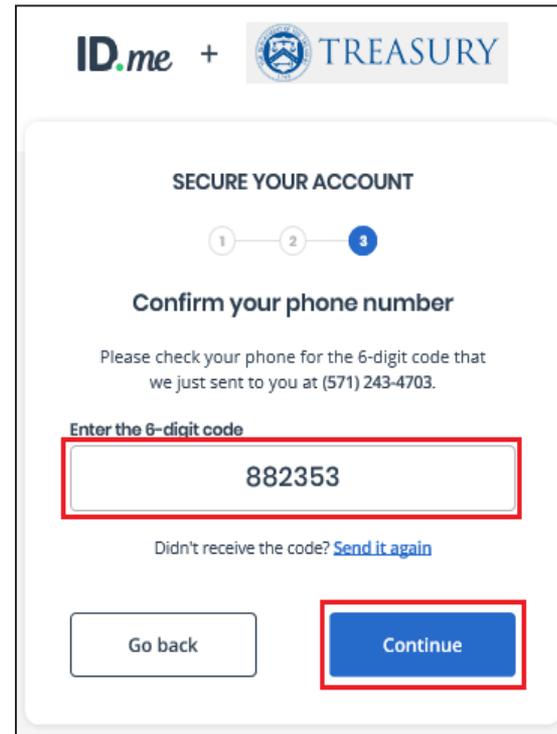
- Text Message or Phone Call**
Get a 6-digit code sent to your phone by text message or phone call. **Select**
- Push Notification**
Approve sign-ins via Push Notifications sent to the ID.me Authenticator mobile app. **Select**
- Code Generator Application**
Generate verification codes via code generator apps like ID.me Authenticator to sign in. **Select**
- FIDO U2F Security Key**
Use a security key, a small device that connects to your computer's USB port. **Select**
- Mobile YubiKey**
Enroll a YubiKey security key for secure mobile authentication. **Select**

Step 3: Two-Factor Authentication

- ▶ Provide your information
 - Enter **your phone number**
 - Select **Text message**
 - Select **Continue**
 - You will receive a text message with a verification code
- ▶ Verify phone number
 - Enter the 6-digit verification code from the text message sent to your phone
 - Select **Continue**



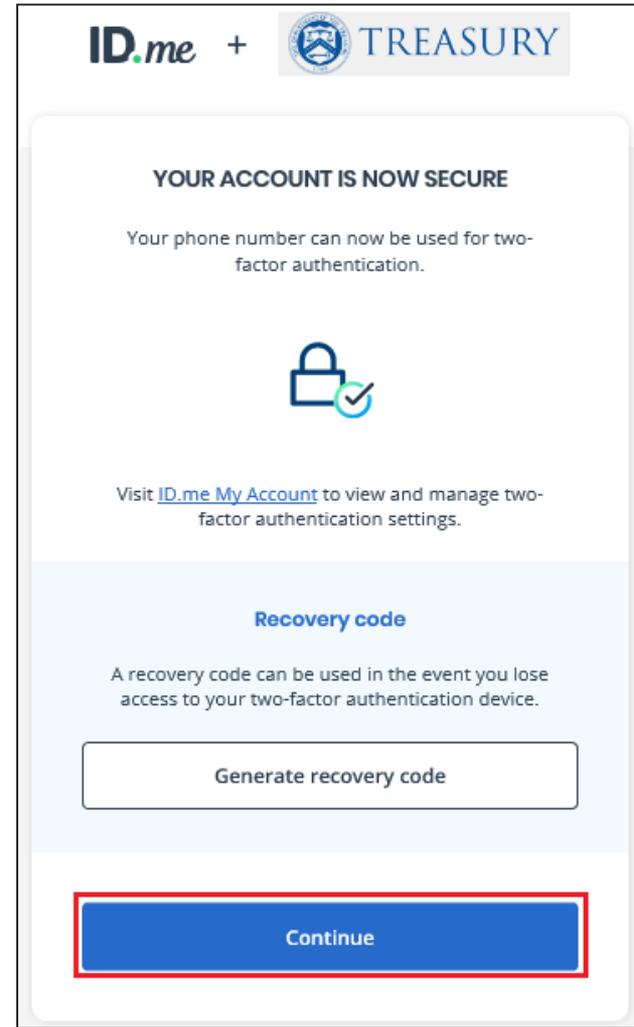
The screenshot shows the 'SECURE YOUR ACCOUNT' screen with a progress indicator showing step 2 of 3. The heading is 'Receive authentication code via phone'. Below this, there is a note: 'Be sure to use a phone number you have access to whenever you plan to sign in.' A red box highlights a dropdown menu for country selection, currently showing the United States flag. Below that, a blue link says 'Choose how you want to receive the code'. Two options are shown: 'Text message' (with a checkmark and a red box) and 'Phone call'. At the bottom, there are 'Go back' and 'Continue' buttons, with the 'Continue' button highlighted with a red box.



The screenshot shows the 'SECURE YOUR ACCOUNT' screen with a progress indicator showing step 3 of 3. The heading is 'Confirm your phone number'. Below this, there is a note: 'Please check your phone for the 6-digit code that we just sent to you at (571) 243-4703.' A red box highlights a text input field containing the code '882353'. Below the input field, there is a link: 'Didn't receive the code? [Send it again](#)'. At the bottom, there are 'Go back' and 'Continue' buttons, with the 'Continue' button highlighted with a red box.

Step 4: Identify Verification

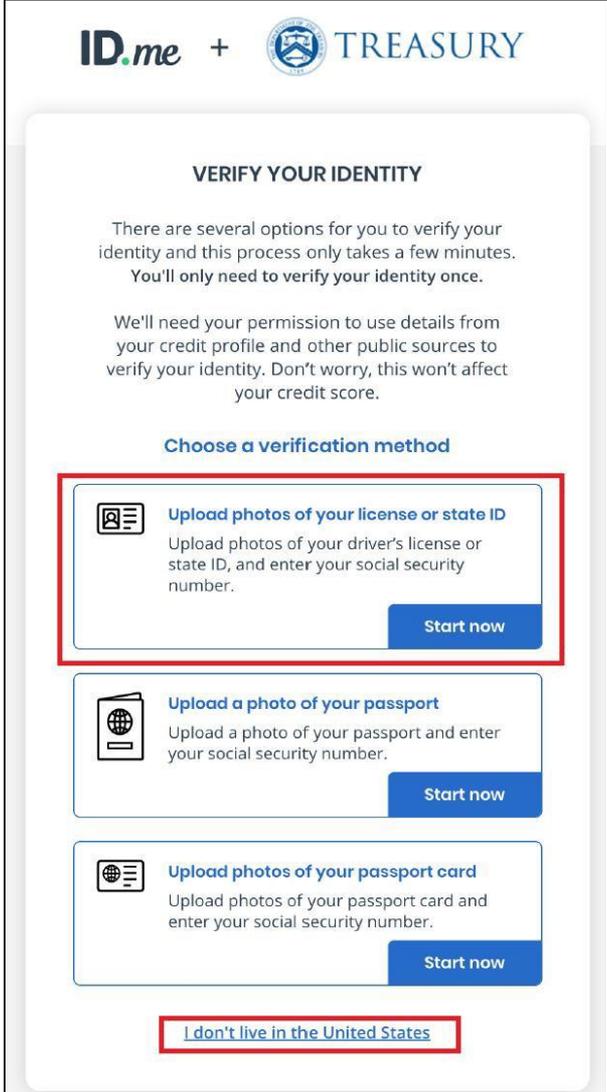
- ▶ **Congratulations!** You have enabled two factor authentication for your account.
- ▶ ID.me will send you an email notification that you enabled two-factor authentication.



The screenshot shows a confirmation page for ID.me + Treasury. At the top, the ID.me logo is followed by a plus sign and the Treasury logo. The main heading is "YOUR ACCOUNT IS NOW SECURE". Below this, it states "Your phone number can now be used for two-factor authentication." and features an icon of a padlock with a green checkmark. A link is provided: "Visit [ID.me My Account](#) to view and manage two-factor authentication settings." A light blue section titled "Recovery code" explains that a recovery code can be used if access to the two-factor authentication device is lost. There are two buttons: "Generate recovery code" and "Continue". The "Continue" button is highlighted with a red border.

Step 4: Identify Verification

- ▶ Choose a method to verify your identity
 - Option 1:
 - Upload photos of your license or state ID (**Preferred**)
 - Upload a photo of your passport
 - Upload a photo of your passport card
 - ***Note** – you must use an active and valid license, state ID, or passport
 - Option 2:
 - Go directly to **Slide 16** if you don't live in the United States (**International**) to use the virtual in-person option



The screenshot shows the ID.me + Treasury verification page. At the top, it says "ID.me + TREASURY". Below that, the heading "VERIFY YOUR IDENTITY" is followed by a paragraph: "There are several options for you to verify your identity and this process only takes a few minutes. You'll only need to verify your identity once." Another paragraph states: "We'll need your permission to use details from your credit profile and other public sources to verify your identity. Don't worry, this won't affect your credit score." Under the heading "Choose a verification method", there are three options, each with a "Start now" button. The first option, "Upload photos of your license or state ID", is highlighted with a red border. The second option is "Upload a photo of your passport", and the third is "Upload photos of your passport card". At the bottom, there is a link "I don't live in the United States" also highlighted with a red border.

ID.me +  **TREASURY**

VERIFY YOUR IDENTITY

There are several options for you to verify your identity and this process only takes a few minutes. You'll only need to verify your identity once.

We'll need your permission to use details from your credit profile and other public sources to verify your identity. Don't worry, this won't affect your credit score.

Choose a verification method

-  **Upload photos of your license or state ID**
Upload photos of your driver's license or state ID, and enter your social security number. [Start now](#)
-  **Upload a photo of your passport**
Upload a photo of your passport and enter your social security number. [Start now](#)
-  **Upload photos of your passport card**
Upload photos of your passport card and enter your social security number. [Start now](#)

[I don't live in the United States](#)

Option 1: Upload Photos of Your License or State ID



► Step 1

- Check the box acknowledging Biometric Consent and press **Continue**
- Choose how you would like to submit photos:
 - Take a photo with my device
 - Upload a photo

ID.me + TREASURY

VERIFY YOUR IDENTITY

1 2 3 4 5

Choose how to submit photos

In order to verify your identity, please make sure:

- 1) Your document is up to date and valid
- 2) Your document is clear and readable
- 3) You take the photo on a well-lit flat surface

MM/DD/YYYY 1

2

Take a photo with my device

YOUR MOBILE PHONE MUST HAVE A CAMERA AND A WEB BROWSER.

OR

Upload a photo

Option 1: Upload Photos of Your License or State ID

► Step 1 (continued)

- Enter **your phone number**
- Select Continue – a text message will be sent to your phone

ID.me + TREASURY

VERIFY YOUR IDENTITY

1 — 2 — 3 — 4 — 5

Take photos with your phone

Enter your mobile phone number, and we'll text you a link to take photos of your document.

Enter your mobile phone number

() - - - -

YOUR MOBILE PHONE MUST HAVE A CAMERA AND A WEB BROWSER.

Back Continue

ID.me + TREASURY

WAITING FOR YOUR PHOTOS...

1 — 2 — 3 — 4 — 5

We sent a text message to
+1 202-705-9107

Please click the link in the text message and follow the instructions to take your photos.

This screen will automatically refresh once your photos are received.

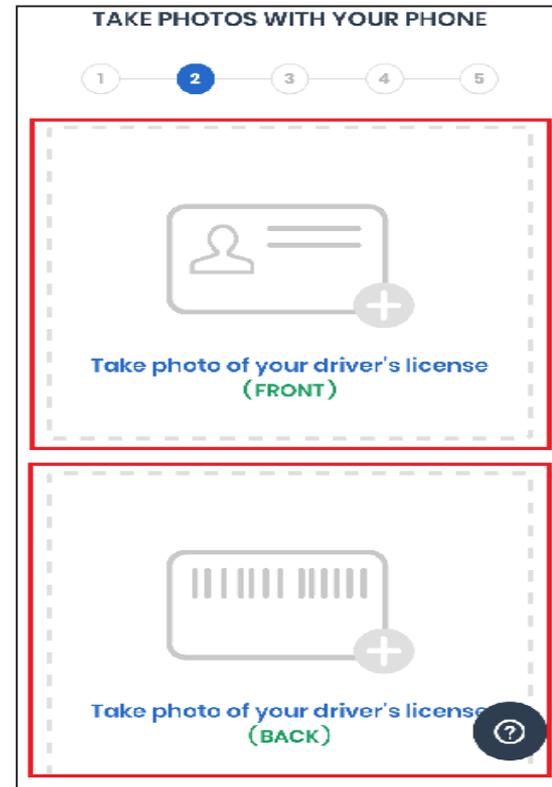
Didn't receive the text message? [Send it again](#)

Option 1: Upload Photos of Your License or State ID

► Step 2

- Select the link that was sent via text
- **NOTE:** This link expires after **5 minutes**
- Upload a picture of the front and back of your photo ID

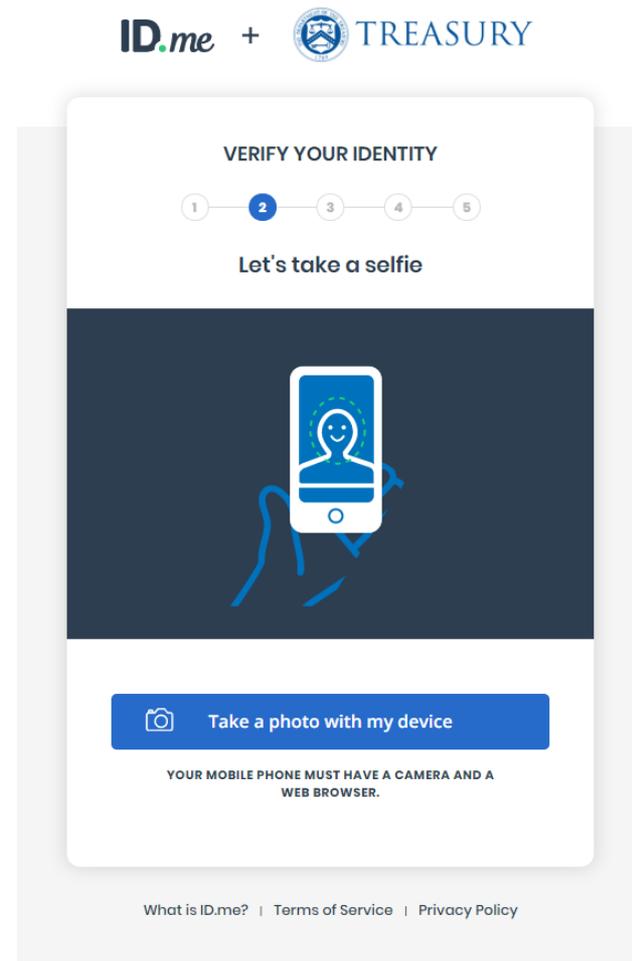
This message is from [ID.me](https://verify.id.me). Your identity is being used to log in to U.S. Department of the Treasury to apply for government benefits or healthcare services. Do not click this link if you do not recognize this transaction. Please click the following link to upload a picture of your document. <https://verify.id.me/en/phone/jk9tIECP>



Option 1: Upload Photos of Your License or State ID

► Step 3

- Upload a selfie or face scan using the camera on your mobile device
- Once uploaded, ID.me will verify your identity automatically
 - If ID.me cannot verify your information from your license, you will need to input your data manually

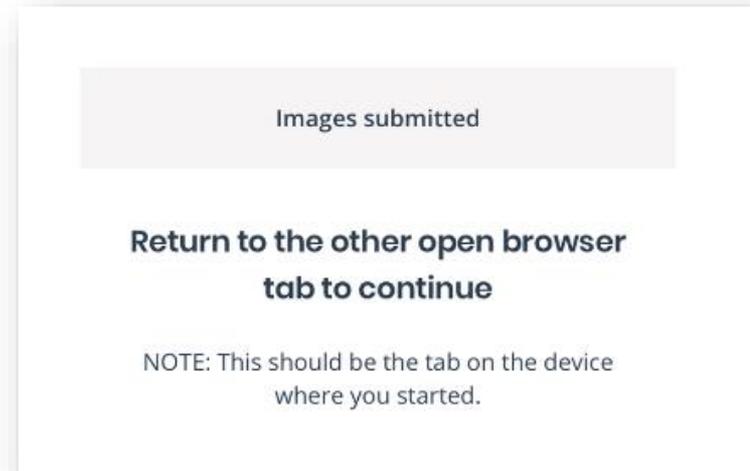


Option 1: Upload Photos of Your License or State ID



► Step 3 (continued)

- Once you have uploaded your ID photos and completed your face scan, you will see the “images submitted” message.
- Next, return to the browser where you started creating your ID.me account.



Option 1: Upload Photos of Your License or State ID

► Step 4

- Enter your most recent home address and press **Continue**.
- Enter your Social Security Number and press **Continue**.

ID.me + TREASURY

VERIFY YOUR IDENTITY

1 — 2 — 3 — 4 — 5

Enter your most recent home address

Address Line 1*
Enter Street Address No P.O. Boxes

Address Line 2
Enter Street Address Apartment Unit, Suite #

City*
Enter City

State* Virginia ▼ **Zip Code*** Enter Zip Code

Back **Continue**

ID.me + TREASURY

VERIFY YOUR IDENTITY

1 — 2 — 3 — 4 — 5

Enter your Social Security number

The Social Security number is used as a unique identifier to confirm identity. This will not affect your credit score.

Social Security Number*

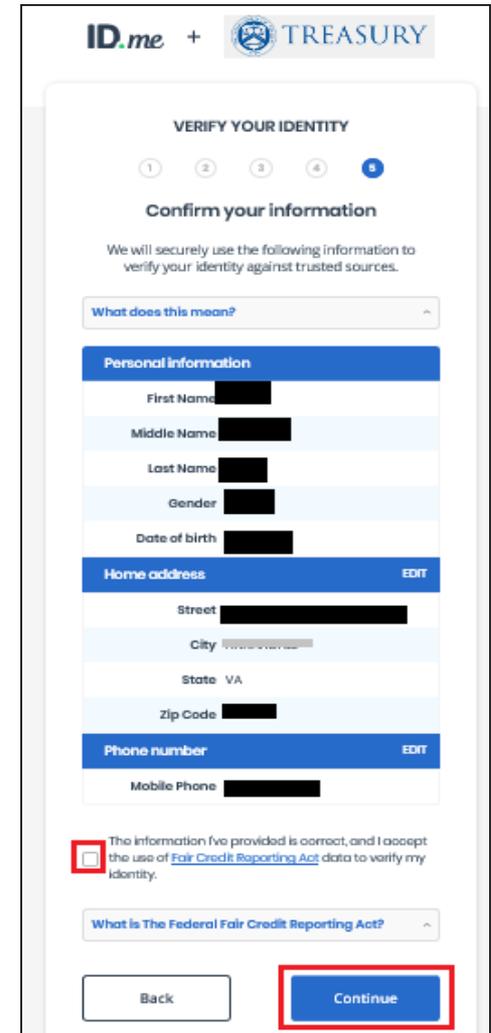
#####

Back **Continue**

Option 1: Upload Photos of Your License or State ID

► Step 5

- Verify all information
- Check box – **Accept the use of Fair Credit Reporting Act**
- Select **Continue**



ID.me + TREASURY

VERIFY YOUR IDENTITY

1 2 3 4 5

Confirm your information

We will securely use the following information to verify your identity against trusted sources.

What does this mean? ~

Personal information

First Name [REDACTED]

Middle Name [REDACTED]

Last Name [REDACTED]

Gender [REDACTED]

Date of birth [REDACTED]

Home address EDIT

Street [REDACTED]

City [REDACTED]

State VA

Zip Code [REDACTED]

Phone number EDIT

Mobile Phone [REDACTED]

The information I've provided is correct, and I accept the use of [Fair Credit Reporting Act](#) data to verify my identity.

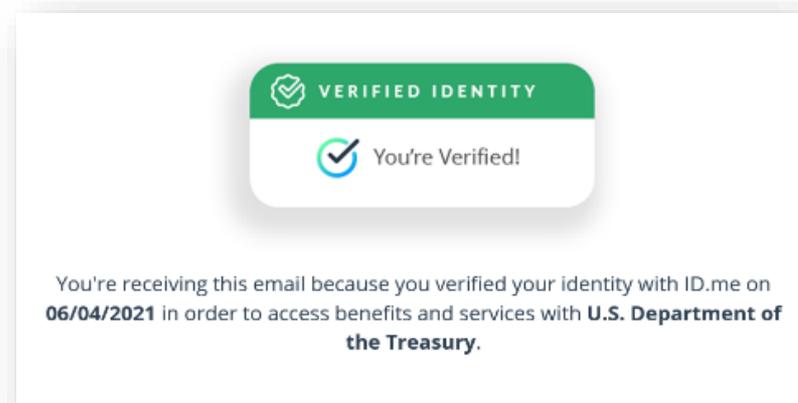
What is The Federal Fair Credit Reporting Act? ~

Back Continue

Option 1: Upload Photos of Your License or State ID

▶ Step 5 (continued)

- You will see a message that the system is in the process of verifying your identity. This may take up to 10 seconds.
- When your identify is verified, ID.me will send you a congratulations email.



- ▶ If ID.me **completed** your identify verification, **go to Slide 29.**
- ▶ If ID.me **could not complete** your identify verification, follow the steps below for a **virtual in-person proofing.**



Option 2: Virtual In-Person Identity Proofing

Follow these instructions if ID.me could not verify your identity or if you do not live in the U.S.

- ▶ Select **Verify Identity via Video Call** or **Get Started** (for whichever screen you see)

Unable to Verify

ID.me + **TREASURY**

We couldn't verify your identity

Complete your identity verification through a virtual in-person video call with an ID.me Trusted Referee agent.

Verify Identity via Video Call

Unable to confirm phone number

Error Code: E4306 - 69F099C5C9CD

Start over

Have more questions?
[visit ID.me Support.](#)

International

Complete your identity verification via an ID.me Trusted Referee in three easy steps

- 1) **Confirm your personal information**
- 2) **Select and upload identification documents**
[View list of eligible documents](#)
- 3) **Attend the live video web session**

ID.ME TRUSTED REFEREES ARE TRAINED AND CERTIFIED TO INSPECT YOUR IDENTIFICATION DOCUMENTS AND VERIFY YOUR IDENTITY DURING YOUR ONLINE SESSION.

Get Started

Option 2: Virtual In-Person Identity Proofing

- ▶ When you are ready to begin, select **Get Started**
- ▶ Confirm that your personal information shown on the screen is accurate and select **Continue**

BOOK A FREE LIVE VIDEO IDENTITY VERIFICATION SESSION

Complete your identity verification via a Trusted Referee in three easy steps

- 1) Confirm your personal information
- 2) Select and upload identification documents
[View list of eligible documents](#)
- 3) Attend the live video web session

Get your identity verified in 15 minutes or less!

TRUSTED REFEREES ARE TRAINED AND CERTIFIED TO INSPECT YOUR IDENTIFICATION DOCUMENTS AND VERIFY YOUR IDENTITY DURING YOUR ONLINE SESSION.

MEET WITH A TRUSTED REFEREE TO VERIFY YOUR IDENTITY

Confirm your personal information

Please update any personal details in the form below.

Email*

Phone

First Name* Middle Name

Last Name*

Suffix Social Security*

Date of Birth*

Option 2: Virtual In-Person Identity Proofing

- ▶ Confirm that the address shown on the screen is your current or most recent address and select **Continue**
- ▶ If requested, enter and confirm your Social Security number
- ▶ Click **Continue**

ID.me

MEET WITH A TRUSTED REFEREE TO VERIFY YOUR IDENTITY

Confirm your personal address

If your current or most recent address is different than what is shown below, please update it now.

Country
United States

Current Home Address
1202 Leesburg Pike

City
Falls Church

State
Virginia

Zip Code
22043

Go Back **Continue**

What is ID.me? | Terms of Service | Privacy Policy

MEET WITH AN ID.ME TRUSTED REFEREE TO VERIFY YOUR IDENTITY



Enter your Social Security number

The Social Security number is used as a unique identifier to confirm identity. This will not affect your credit score.

Enter your Social Security number *

#####

Confirm your Social Security number *

#####

Go Back

Continue

Option 2: Virtual In-Person Identity Proofing

- ▶ Upload:
 - Two primary IDs
 - OR**
 - One primary and two secondary IDs
- ▶ For a list of Primary and Secondary ID types, select **What is a Primary or Secondary Document?**
- ▶ Use the drop-down menus to select the ID types you are using



The screenshot shows the ID.me verification process. At the top, the ID.me logo is displayed. Below it, the text reads "MEET WITH A TRUSTED REFEREE TO VERIFY YOUR IDENTITY". An icon of a hand holding a checklist with checkmarks is shown. The text continues: "We need two primary IDs or one primary plus two secondary IDs to proceed". A grey box contains the text: "A TRUSTED REFEREE WILL VERIFY YOUR IDENTITY BY INSPECTING THE DOCUMENTS YOU UPLOAD." Below this, two options are presented in blue boxes: "2 Primary" and "1 Primary & 2 Secondary". A red box highlights the "2 Primary" option. Below the options, a red box highlights the link "What is a Primary or Secondary Document?". The text below reads: "You'll need to submit images of the original documents, not photo copies." At the bottom, there are two dropdown menus: "Primary ID #1" with "U.S. Passport" selected and a green checkmark indicating it has been uploaded, and "Primary ID #2" with "Select a document" selected. At the very bottom, there are "Go Back" and "Continue" buttons.

Option 2: Virtual In-Person Identity Proofing

- ▶ Upload photos of your documents from your computer or by taking pictures with your mobile phone, then select **Continue**

MEET WITH A TRUSTED REFEREE TO VERIFY YOUR IDENTITY

Chose how to securely submit photos

Quick tips

- 1) Verify that your documents are up-to-date
- 2) Take the photo in a well-lit area on a flat surface

You can submit photos from your current connection or we can send a text to your mobile phone so you can take photos with it.

Take photos with phone

YOUR MOBILE PHONE MUST HAVE A CAMERA AND A WEB BROWSER.

OR

Upload photos from your computer

Go Back

ID.me

MEET WITH A TRUSTED REFEREE TO VERIFY YOUR IDENTITY

Required documentation

Driver's License

FRONT **BACK**

We have a photo of the Front your Driver's License **Choose**

[Change](#)

U.S. Passport

FRONT

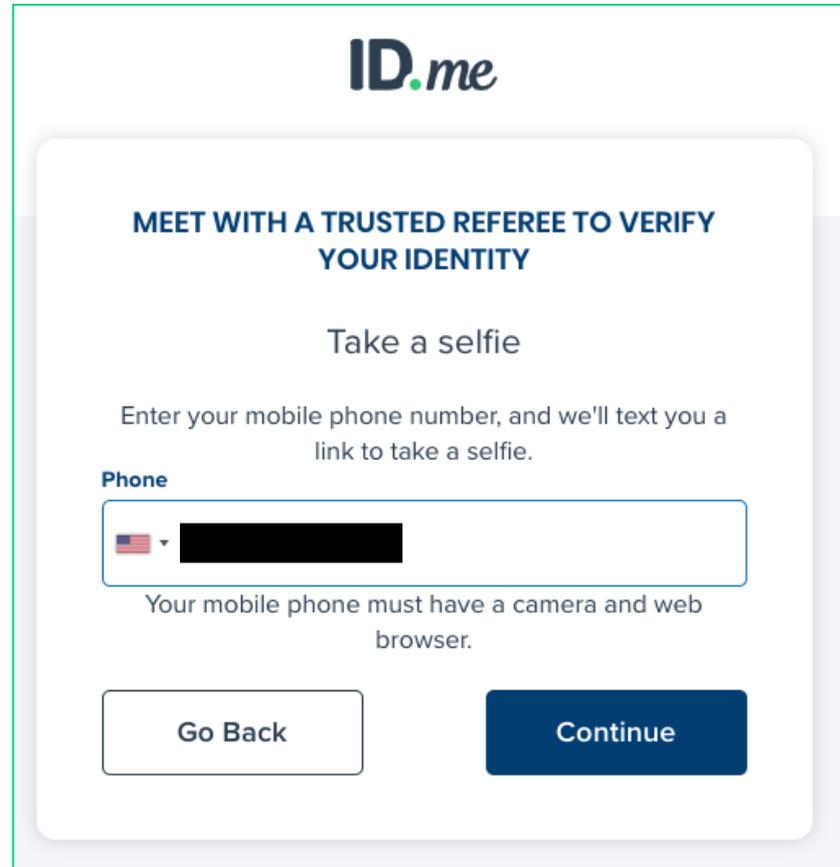
We have a photo of the Front your U.S. Passport **Continue**

[Change](#)

Go Back **Continue**

Option 2: Virtual In-Person Identity Proofing

- ▶ Enter your mobile phone number and select **Continue**
- ▶ You will be texted a link to capture a photo of yourself (selfie capture)



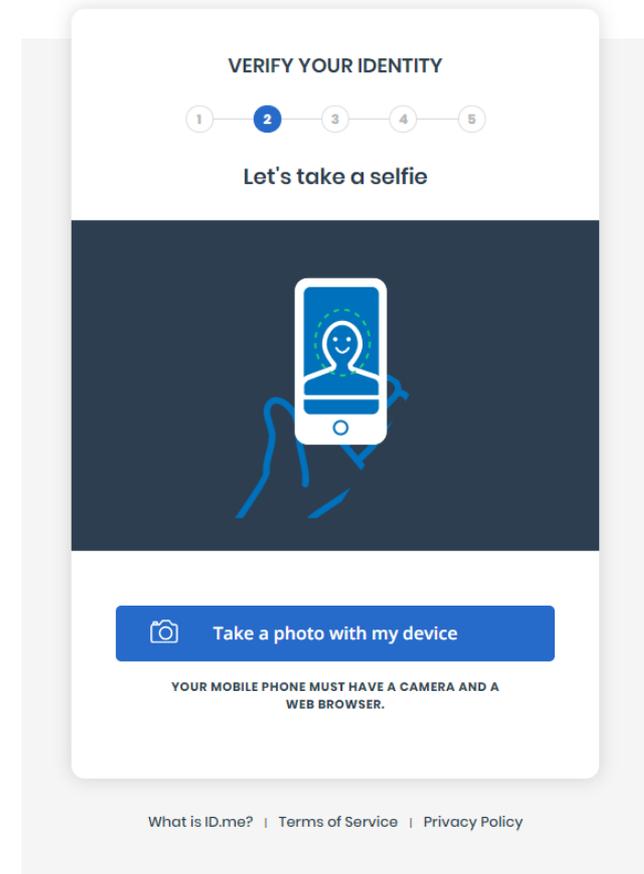
The screenshot shows the ID.me mobile app interface. At the top, the ID.me logo is displayed. Below it, the text reads "MEET WITH A TRUSTED REFEREE TO VERIFY YOUR IDENTITY". Underneath, it says "Take a selfie". The next instruction is "Enter your mobile phone number, and we'll text you a link to take a selfie." Below this is a "Phone" label and a text input field. The input field has a dropdown menu showing the United States flag and a blacked-out phone number. Below the input field, a note states "Your mobile phone must have a camera and web browser." At the bottom, there are two buttons: "Go Back" and "Continue".

Option 2: Virtual In-Person Identity Proofing

- ▶ Select the link that was sent via text
- ▶ **Upload a selfie or face scan** using the camera on your mobile device
 - Once uploaded, ID.me will verify your identity automatically
 - If ID.me cannot verify your information, you will need to input your data manually

This message is from [ID.me](#). Your identity is being used to log in to U.S. Department of the Treasury to apply for government benefits or healthcare services. Do not click this link if you do not recognize this transaction. Please click the following link to upload a picture of your document. <https://verify.id.me/en/phone/jk9tlECP>

ID.me +  TREASURY



VERIFY YOUR IDENTITY

1 — 2 — 3 — 4 — 5

Let's take a selfie



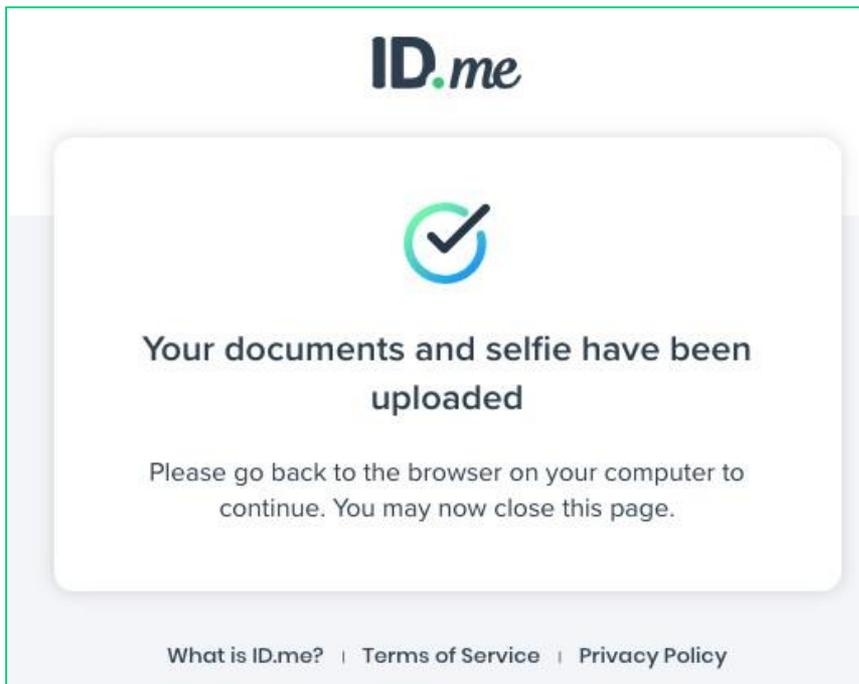
 Take a photo with my device

YOUR MOBILE PHONE MUST HAVE A CAMERA AND A WEB BROWSER.

[What is ID.me?](#) | [Terms of Service](#) | [Privacy Policy](#)

Option 2: Virtual In-Person Identity Proofing

- ▶ Next, return to the browser where you started creating your ID.me account.
- ▶ Verify your personal information, then select **Continue**
- ▶ If **not** prompted for a video call, **proceed to slide 29**



The image shows the ID.me verification form. At the top is the ID.me logo. Below it is the heading "MEET WITH A TRUSTED REFEREE TO VERIFY YOUR IDENTITY". Underneath is "Confirm your information" and a sub-heading "We'll verify the information you've entered with details from your credit profile". The form is divided into several sections:

- Full Legal Name** (EDIT): Fields for First Name, Middle Name, Last Name, and Date of Birth.
- Current home address** (EDIT): Fields for Street, City, State, Zip Code, and Country (US).
- Phone** (EDIT): Field for Mobile Number.
- Documents and Selfie**: A list of items with status and actions:
 - Driver's License: Status is checked (green), action is "Reupload".
 - U.S. Passport: Status is checked (green), action is "Reupload".
 - Selfie: Status is checked (green), action is "Retake".

At the bottom of the form is a large blue "Continue" button, which is highlighted with a red border.



Option 2: Virtual In-Person Identity Proofing

- ▶ At the bottom of the Confirm Your Information page (seen on slide 23), you will see Common rejection reasons and a checkbox indicating you have your physical documents ready for the call

The screenshot displays a user interface for identity verification. At the top, three document types are listed with green checkmarks and 'Change' links: 'U.S. State Driver's License', 'U.S. Passport Card', and 'Selfie'. Below this is a yellow box titled 'Common rejection reasons:' containing a list of five bullet points: 'Ineligible primary or secondary documents', 'Document cannot be used as more than one form of identification', 'Document does not match document type selected', 'Full image of the document is required; document cannot be unreadable or partially obscured', and 'Image of the original document is required, NO photocopies or screenshots'. A link for 'Video: How to correctly submit documents' is provided. Below the list, a warning message states: 'WE CANNOT VERIFY YOUR IDENTITY IF YOUR DOCUMENT IS NOT CLEAR OR OF THE RIGHT TYPE'. At the bottom, a checkbox is checked, with the text: 'I have my documents **physically ready in hand** for the video call. Otherwise, I understand that my identity cannot be verified.' Two buttons are at the bottom: 'Go Back' and 'Continue', both highlighted with red boxes.

- ▶ Once you have your documents, **check the box** and then select **Continue**

Option 2: Virtual In-Person Identity Proofing



- ▶ If **ready** for submission, click **Submit Documents**
- ▶ If you want to review your submission, change uploaded documents, or update information, click **Close**. Verify your personal information, then select **Continue**

REVIEW SUBMISSION CRITERIA

NOTE:
If your documents get rejected because they do not meet the requirements (e.g., you used the same document for two different uploads), you will have to re-upload documents and wait in line to meet with an ID.me Trusted Referee.

Would you like to submit your documents?

Submit documents

Close

Option 2: Virtual In-Person Identity Proofing



- ▶ After submitting your documents, you will be directed to a **virtual waiting room** to meet with an **ID.me Trusted Referee**
- ▶ **Check the box** that you have your original documents to show the Referee on camera
- ▶ Click **Continue**

MEET WITH AN ID.ME TRUSTED REFEREE TO VERIFY YOUR IDENTITY



Join the waiting room to meet with an ID.me Trusted Referee.

Are you ready?

Yes, I have my ORIGINAL documents to show the ID.me Trusted Referee on camera:

- U.S. State Driver's License
- U.S. Passport Card

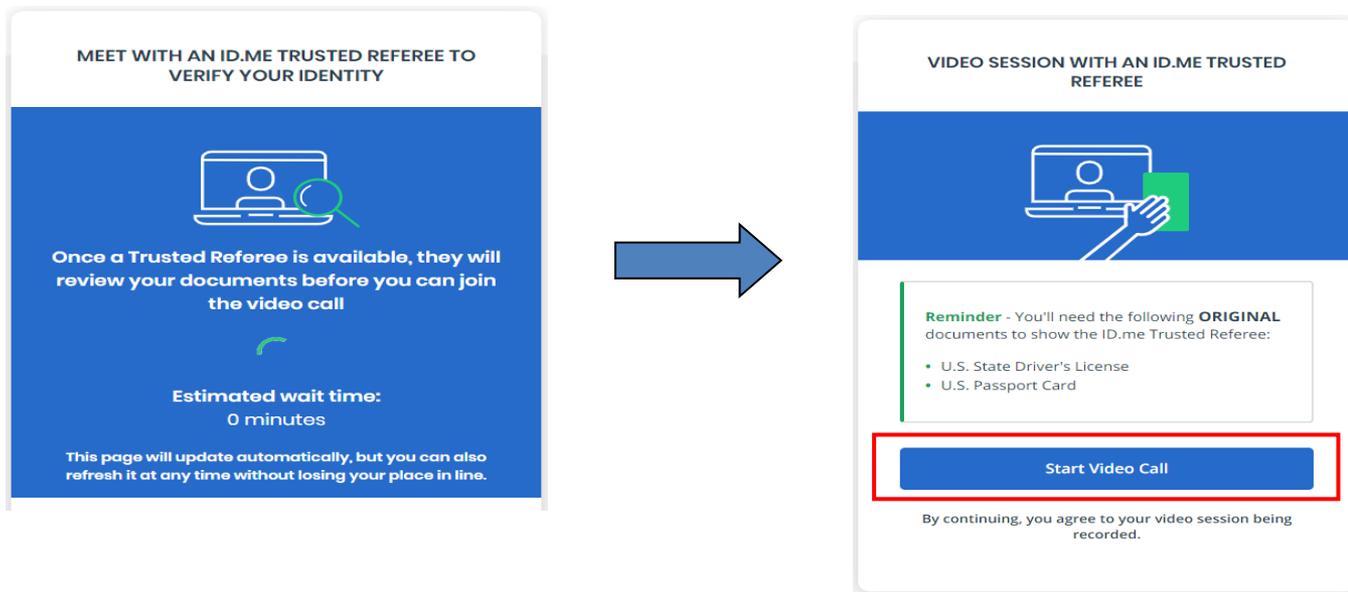
Continue

OR

Save and come back later

Option 2: Virtual In-Person Identity Proofing

- ▶ You will be placed in a waiting room and will see a pop-up with estimated wait time
- ▶ You will be **automatically redirected** to the meeting page to begin the video call
- ▶ Click **Start Video Call**





Option 2: Virtual In-Person Identity Proofing

- ▶ The Trusted Referee will ask you to do the follow:
 - **Verbally approve** call to be recorded for quality assurance
 - **Confirm** information (name, address, date of birth, Social Security Number)
 - **Show** your documents through the camera
 - **Allow** the Trusted Referee to take a screenshot of you for selfie matching

Log on to CERTS Portal

- ▶ Once ID.me identity verification is complete, you will receive a confirmation email and will be redirected to the CERTS Portal.
 - **Sign in** to the CERTS Portal with your ID.me email and password
- ▶ You will be prompted to complete **dual-authentication**
 - Receive authentication code via phone
 - Select Continue on the next two screens

Sign in to ID.me

New to ID.me?
[Create an ID.me account](#)

Email
Enter your email

Password
Enter your password

Sign in to ID.me

ID.me

COMPLETE YOUR SIGN IN

1 — 2 — 3

Confirm your phone number

Please check your phone for the 6-digit code that we just sent to you at (***) ***-*.703.

Enter the 6-digit code

469602

Didn't receive the code? [Send it again](#)

Continue

ID.me

COMPLETE YOUR SIGN IN

1 — 2 — 3

Receive authentication code via phone

Text message Phone call

You will receive a code at the following number

(***)***-*.703

Continue