Roadmap to Reporting 2024

Week 1 | Week of March 11
Ensure you can log into Treasury's portal.

Week 2 | Week of March 18
Ensure User Roles are assigned to the correct point of contact.

Week 3 | Week of March 25
Troubleshoot issues with accessing the portal or user roles.

> **Troubleshoot issues with accessing the portal or user roles.**

Did Your Government Spend Funds Under the Revenue Loss Category, Including by Taking the Standard Allowance?

YES

You can report how your government utilized revenue loss funds, including the standard allowance of up to $10 million, with one project under expenditure category 6.1. Include as much detail as possible.

NOTE: Treasury requests that descriptions provide explanations that details what type of specific eligible government services are being supported with the funds.

Treasury Reporting Portal Opens April 1, 2024

NO

Week 4: Week of April 1
Gather project information from external partners.

Week 5: Week of April 8
Internally collect financial information related to projects.

Week 6: Week of April 15
Input data into Treasury's portal for all projects.

Week 7: Week of April 22
Review inputted information and submit the report.

Tier 1, 2, and 3 – 2024 Q1 Project and Expenditure Report Due

Tier 4 and Tier 5 - 2024 Annual Project and Expenditure

Is This Your First Time Filing a Quarterly or Annual SLFRF Report in the Treasury Portal?

Listed below are key resources to help you prepare the report.

Getting Started – What Do I Do?
> [Recipient Compliance and Reporting Guidance Responsibilities](#) Webpage
> Register to use Login.gov on Treasury's portal at https://portal.treasury.gov/compliance/s (We recommend NEUs use Login.gov)
>   • [SLFRF Login.gov Account Explainer Video](#)
> Register to use ID.me on Treasury's portal at https://portal.treasury.gov/cares/
>   • [SLFRF ID.me Account Explainer Video](#)
> [SLFRF Explainer Video: New Administrator to the SLFRF Program](#)

Guides
> [Project and Expenditure Report User Guide](#)
> [20-minute webinar on Project and Expenditure reporting](#)
> Please also refer to our [FAQs](#) and [Self-Service Resources.](#)