

St. Joseph County, Indiana **Recovery Plan**

State and Local Fiscal Recovery Funds

2023 Report (Update July 2024)

St. Joseph County, Indiana

2023 Recovery Plan (July 2024 Update)

Table of Contents

- General Overview.....2**
- Executive Summary.....2
- Uses of Funds2
- Promoting Equitable Outcomes2
- Performance Report3
- Detailed Expenditures5

GENERAL OVERVIEW

Executive Summary

In mid-August 2021, the County approved the “St. Joseph County Fiscal Recovery Plan,” and set out to prioritize projects and investments that would emphasize solutions to those impacted most by COVID-19, including:

- Replacement of lost revenues
- Public health COVID investments
- Housing sustainability and homelessness solutions
- Leveraging mental health for public safety outcomes
- Wellness and planning for health outcomes
- Infrastructure investments for quality of life

The current year-to-date expenditure of ARPA funding totals \$24,887,143.58 (see detailed spending attached), with total committed appropriations totaling \$52,799,014. All funds have been committed and projects are underway to complete in 2023-2025.

Uses of Funds

The lasting economic and financial impacts resulting from the COVID-19 pandemic have placed unequal burdens on the citizens of St. Joseph County, Indiana. To combat this, the County is diligently working to provide aid and recovery to those most afflicted by utilizing the expenditure categories listed below:

- Public Health – Vaccination/testing, PPE, Medical/Mental Health expenses.
- Negative Economic Impacts – Homeless assistance, Community police and Emergency Response investments.
- Services to Disproportionally Impacted Communities – Aid to tourism/Hospitality, Sub-recipient projects engaged in support of affected populations
- Infrastructure – Wastewater, Stormwater, Drinking water, and broadband investments
- Revenue Replacement – Infrastructure improvements and other capital projects, legal & financial services, other general governmental services

The examples listed next to each expense category are not comprehensive to the types of projects planned, or those already invested in.

Promoting Equitable Outcomes: It should be emphasized that St. Joseph County, Indiana is comprised of many different ethnic and minority groups and places a high value on serving and protecting its diversity while promoting economic sustainability for growth. One avenue where this has already been acted upon is through sub-recipient grants to entities across the County that further various social causes and provide public benefit. With the use of ARP funding, grant administration, data analytics, and highly engaged municipal jurisdictions, the County has been able to locate and provide grants to various not-for-profit entities such as United Way, Center for the Homeless, Humane Society, and many more. Detailed expenditures can be found on page 4.

St. Joseph County
2024 American Rescue Plan Accounting Summary
June 30, 2024
Updated - July 8, 2024

Name	Account Number	PO Number	Amended Budget	YTD Expenditures	Outstanding Encumbrances	Budget Balance
Services						
ARP - Legal Services - AAK Law	8950.31010.00000.0040	212869, 214943	14,905.00	5,500.00	-	9,405.00
Cender/Dalton - ARP Consulting	8950.31070.00000.0040	211856, 215128	75,000.00	22,901.45	52,098.55	-
County Assessor - market analysis program and training (Xsoft, Vision Govt, EuiVal)	8950.31070.00000.0040	210028, 210151	485,148.16	14,728.50	470,419.66	-
General Departmental COVID expenditures (i.e. PPE, sanitizer, barriers, testing, digital tech)	8950.31079.00000.0040	211787	6,885.04	6,885.04	-	-
IPG - Consultant Services (Christopher Burke)	8950.31015.00000.0040	20936	42,280.42	-	42,280.42	-
Feasibility study of moving Health Department to Law Building (Creative Design Solutions)	8950.31015.00000.0040	190584	18,000.00	-	18,000.00	-
Commissioners - Countywide Facilities Assessment/space study (DLZ, Abonmarche)	8950.31015.00000.0040	210450, 210476, 213601	364,000.00	184,460.00	179,540.00	-
IPG - Preliminary engineering for fiber optic in southern county (Lochmueller Group)	8950.31030.00000.0040	192036, 203059	98,780.50	856.00	97,924.50	-
Grant - Village to Village Oasis Project - Build two duplexes for intentional neighboring	8950.33034.00000.0040	200973	8,716.58	8,716.58	-	-
IPG - Consultant Services - Community wide water study (Lochmueller)	8950.33198.00000.0040	200937	17,791.27	4,576.31	13,214.96	-
Town of Wakerton - Sanitary Sewer Project	8950.33198.00000.0040	214596	67,296.00	67,296.00	-	-
Archives - Digitizing records (Information & Records)	8950.33310.00000.0040	204720	232,050.96	19,777.83	212,273.13	-
Commissioners - 1st year of new fleet program (Enterprise)	8950.37401.00000.0040	210799	955,445.40	-	931,400.40	24,045.00
Commissioners - Fleet program - Principal paid on debt (Enterprise)	8950.38013.00000.0040	217065, 217066, 2107067	42,968.28	-	42,968.28	-
Commissioners - Fleet program - Interest paid on debt (Enterprise)	8950.38012.00000.0040	217065, 217066, 217067	1,586.32	-	1,586.32	-
Granger Highway Garage Demolition (DLZ, Roberts Environmental Services)	8950.39900.00000.0040	214766, 215027, 215008, 215641, 217418	800,000.00	46,245.80	6,400.00	747,354.20
Portage Manor:						
Portage Manor - Legal Services - AAK Law	8950.31010.00000.0030	212845, 212846, 213597	15,000.00	5,825.00	-	9,175.00
Portage Manor - Moving/Relocation Expenses (Waste Management)	8950.31216.00000.0030	203173	1,000.00	809.16	-	190.84
Portage Manor - Resident Trust Accounting - Kruggel Lawton, CPAs	8950.31070.00000.0030	211303	50,000.00	19,011.44	-	30,988.56
Portage Manor - Environmental study of site (Indiana Nature LLC)	8950.31070.00000.0030	217351	4,455.00	-	4,250.00	205.00
Portage Manor - Security Services (Trinity Protection Group)	8950.36019.00000.0030	211857	490,448.00	59,369.00	50,000.00	381,079.00
Portage Manor - Board Up Costs (Waste Mngmt, Michiana Lock & Key, Grainger, Schuell Fence)	8950.39904.00000.0030	--	17,265.30	11,990.12	248.50	5,026.68
Portage Manor - Telephone (AT&T)	8950.32200.00000.0030	2014389	10,000.00	4,699.22	-	5,300.78
Portage Manor - Utilities (electricity, water, sewage, natural gas)	8950-0030	--	45,140.72	17,227.08	4,203.54	23,710.10
Portage Manor - Building Maintenance	8950.36010.00000.0030	--	5,808.50	808.50	-	5,000.00
Portage Manor - Contractual Services (Arrow Services, Great American Financial)	8950.36015.00000.0030	--	10,000.00	4,727.12	174.00	5,098.88
Total			3,879,971.45	506,410.15	2,126,982.26	1,246,579.04
Capital Projects						
Ducomb Center - Purchase a mobile modular unit (Integrated Modular)	8950.42010.00000.0040	200478	150,000.00	-	150,000.00	-
Coroner - new Mortuary facility & improvements (Fuelling Builders, Ideal Consolidated, Gary Glassburn, Walter McDonald, Ziolkowski)	8950.42010.00000.0040	206531, 211665	22,426.97	20,064.18	2,038.97	323.82
Coroner - additional appropriation for Mortuary facility - enclose back area (Fuelling Builders)	8950.42010.00000.0040	210196	46,821.40	46,821.40	-	-
Liberty Township - addition to the Emergency Services Building	8950.42010.00000.0040	211525	393,707.98	375,332.71	18,375.27	(0.00)
County/City Building Lobby Renovation (Larsen Danielson, New Age Technology, Infax)	8950.42010.00000.0040	206342, 206672, 207446, 208519, 209008, 209839, 210125, 210662, 210992, 211492	7,790.00	7,790.00	-	-
IPG - South Bend International Airport - Turnaround Facility	8950.42010.00000.0040	211304	853,000.00	853,000.00	-	-
IPG - Highway Garages (DLZ)	8950.42010.00000.0040	215644, 216552, 217238, 217435	2,700,000.00	142,082.96	69,596.43	2,488,320.61
Courthouse - Roof and Rotunda Repair (Greg Kil & Associates)	8950.42010.00000.0040	216227, 217341	654,976.33	11,854.25	3,970.00	639,152.08
IPG - Land - Shirely Heinz Trust	8950.42030.00000.0040		897,000.00	-	-	897,000.00
Town of Lakeville - water project (DLZ, Slatile Roofing, Banner Electric)	8950.43010.00000.0040	211650, 211652, 211711, 211650, 216248	503,300.00	189,310.00	314,254.00	(264.00)
IPG - Bridge design and engineering (SJCA, DLZ, Lochmueller, Abonmarche, Lawson Fisher, Christopher Burke, McCormick, VS Engineering, Schilli, American Structurepoint)	8950.43020.00000.0040	207430, 207977, 207978, 208964, 209133, 209135, 209722, 209722, 210144, 210145, 2210142, 210141, 210143, 211219, 211535, 211534, 211796	3,228,098.75	724,907.48	2,503,191.27	-
IPG - Gasoline Fuel Pumps (Yoder Construction)	8950.44010.00000.0040	211669	575,000.00	-	534,458.99	40,541.01
Emergency Management Agency - Siren replacement project (DLZ & West Shore Services)	8950.44311.00000.0040	199891, 205983, 215343, 215547, 215784, 217276, 217275, 217277	1,508,886.00	273,790.62	1,235,095.38	-
Police Department - Rescue Vehicle (Lenco Industries)	8950.45010.00000.0040	204076	292,334.00	-	292,334.00	-
Circuit & Superior Courts - Technology in Circuit & Superior courtrooms (ESCO)	8950.45520.00000.0040	214528, 215784	376,592.00	247,331.96	129,260.04	-
IPG - Paving (not spent or encumbered in prior years)	8950.45520.00000.0040		638,150.00	638,150.00	-	-
Parks Department - Paving (Reith Riley)	8950.91905.00000.0040	189687, 211840	328,862.74	328,862.74	-	-
Total			13,176,946.17	3,859,298.30	5,252,574.35	4,065,073.52
Grand Total			\$ 17,056,917.62	\$ 4,365,708.45	\$ 7,379,556.61	\$ 5,311,652.56

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Name	Account Number	PO Number	Amended Budget	YTD Expenditures	Outstanding Encumbrances	Budget Balance
ARP Fund - Committed Funds						
Grant Revenue			\$ 52,799,014.00			
2021 Expenditures			(2,476,202.42)			
2022 Expenditures			(16,906,680.14)			
2023 Expenditures			(16,359,213.82)			
2024 Amended Budget			(17,056,917.62)			
2024 Reimbursements			1,932.52			
2024 Reimbursements of Portage Manor settlement payments			190,000.00			
2024 Kruggel Lawton Portage Manor resident trust account audit less than budgeted			30,988.56			
2024 Trinity Protection Portage Manor security services less than budgeted			381,049.00			
Total Available Uncommitted Funds			\$ 603,970.08			
ARP Fund - Cash Balance						
Grant Revenue			\$ 52,799,014.00			
2021 Expenditures			(2,476,202.42)			
2022 Expenditures			(16,906,680.14)			
2023 Expenditures			(16,359,213.82)			
2024 Receipts			1,932.52			
2024 Reimbursement of Portage Manor settlements			190,000.00			
2024 Expenditures			(4,365,708.45)			
Cash Balance			\$ 12,883,141.69			
Purchase Orders Outstanding:						
	PO Number	PO Date	Amount			
Enterprise FM Trust (1st year vehicle leasing program)	210799	11/17/23	\$ 927,840.40			
DLZ of Indiana, Inc. (EMA sirens)	199891	12/05/22	878,024.13			
DLZ of Indiana (engineering servuces for bridges)	211219	12/04/23	567,880.00			
Yoder Construction Inc. (new fuel pumps at three highway garages)	211669	12/18/23	534,458.99			
Lochmueller Group Inc. (engineering services for bridges)	211534	12/13/23	515,979.86			
Lenco Industries, Inc.(police rescue vehicle)	204076	4/04/23	292,334.00			
West Shore Services (EMA sirens)	217277	6/25/24	285,938.78			
Christopher B. Burke Engineering (engineering services for bridges)	208964	9/19/23	282,000.25			
Lawson Fisher (engineering services for bridges)	210144	10/30/23	274,566.50			
SJCA, Inc.(engineering services for bridges)	210142	10/30/23	248,460.00			
Vision Government Solutions	211865	12/26/23	228,734.00			
Information & Records (archives digitizing)	204720	4/25/23	212,273.13			
DLZ of Indiana (Town of Lakeville water improvements - construction supervision)	211650	12/18/23	206,610.00			
American Structurepoint, Inc. (engineering services for bridges)	210141	10/30/23	178,355.00			
DLZ of Indiana (facilities assessment)	210450	11/08/23	165,000.00			
McCormick Engineering LLC (engineering services for bridges)	211796	12/21/23	155,590.25			
Integrated Modular (Ducomb Center mobile modular unit)	200478	12/20/22	150,000.00			
Equi-Val Tax Solutions LLC (assessor software)	211863	12/26/23	150,000.00			
SJCA Inc. (engineering services for bridges)	211535	12/13/23	133,864.50			
ESCO Communications LLC (courtroom technology)	214528	3/22/24	129,260.04			
Banner Electric (Town of Lakeville water improvements - WWTP generator)	211711	12/20/23	102,380.00			
Subtotal			6,619,549.83			
Other Purchase Orders			760,006.78			
Total Purchase Orders Outstanding			\$ 7,379,556.61			