U.S. DEPARTMENT OF THE TREASURY

AN OVERVIEW OF

Tribal Governments' HAF Quarterly and Annual Reports



Disclaimer

This presentation is designed to give an overview of the Homeowner Assistance Fund (HAF) quarterly reporting process under the HAF program for educational purposes. It should not be construed as legal advice or a statement of binding policy guidance from the Treasury.

For official Treasury guidance, go to: www.Treasury.gov/HAF



Importance of Compliance Reporting

Link to 2022 Compliance Supplement

April 2022

Homeowner Assistance Fund Program

Treasury

A	В	С	Е	F	G	Н	I	J	L	M	N
Activities Allowed or Unallowed	Allowable Costs/Cost Principles	Cash Management	Eligibility	Equipment/ Real Property Management	Matching, Level of Effort, Earmarking	Period Of Performance	Procurement Suspension & Debarment	Program Income	Reporting	Subrecipient Monitoring	Special Tests and
Y	Y	Y	Y	N	N	N	N	N	Y	Y	N



New resource!

Review before you start

Go to: http://www.treasury.gov/HAF

ASSISTANCE FOR STATE, LOCAL, AND TRIBAL **GOVERNMENTS**

Looking for homeowner assistance?

Homeowners can find out what homeowner assistance covers, how it works, and who's eligible on the interagency housing portal hosted by the Consumer Financial Protection Bureau (CFPB).

State and Local Fiscal Recovery Funds

Capital Projects Fund

Local Assistance and Tribal Consistency Fund

Homeowner Assistance Fund

Allocations, Payments, and Award

Guidance

HAF Plans

Program and Service Design

Promising Practices



Report Waste, Fraud, and Abuse

Homeowners

Homeowner Assistance Fund

The American Rescue Plan Act provides up to \$9.961 billion for states, the District of Columbia, U.S. territories, Tribes or Tribal entities, and the Department of Hawaiian Home Lands to provide relief for our country's most vulnerable homeowners.

Program recipients with questions about reporting, technical issues, eligible uses of funds, or other items click here for self-service resources. 🚾



The purpose of the Homeowner Assistance Fund (HAF) is to prevent mortgage delinquencies and defaults, foreclosures, loss of utilities or home energy services, and displacement of homeowners experiencing financial hardship after January 21, 2020. Funds from the HAF may be used for assistance with mortgage payments, homeowner's insurance, utility payments, and other specified purposes. The law prioritizes funds for homeowners who have experienced the greatest hardships,

Find homeowner





Reporting

REPORTING GUIDANCE



- Homeowner Assistance Fund Reporting FAQs (Updated 10/14/2022)
- HAF Guidance on Participant Compliance and Reporting Responsibilities
 (Updated 07/15/2022)
- Homeowner Assistance Fund Interim Reporting Guidance
- HAF Interim Report User Guide

ACCESSING TREASURY'S PORTAL

All HAF Recipients must use either ID.me or Login.gov to access Treasury's portal for reporting.

- ID.me Guidance
- Login.gov Guidance

WEBINARS

- WEBINAR: Homeowner Assistance Fund: Interim Reports March 1, 2022
- WEBINAR: Homeowner Assistance Fund: Quarterly Reports June 2022





Reporting Deadlines

Table 1: Reporting requirements by HAF participant type

Recipient	Quarterly Report	Annual Performance Report	
States	By June 10, 2022, and then 45 days after the end of	By November 15, 2022, and	
Tribal Governments with Allocation > \$5M	each quarter thereafter.	annually thereafter by mid- November.	
Tribal Governments with Allocation < \$5M & Department of Hawaiian Home Lands	By November 15, 2022, and annually thereafter by mid-November.		



Tips

- Enable pop-ups in your browser
- Browsers that work well with the portal:
 - Microsoft Edge
 - Google Chrome
 - Most recent version of Safari
- The Treasury Portal does not work well on Internet Explorer.
- Accessing Treasury's Portal requires ID.me or Login.gov
- Only the authorized user can submit a HAF Plan
- Click "save" when you've completed each section then click "next" to move forward to the next section
- Look for the validation buttons at the end of each page which may require scrolling: Save and Back

 Save Information
 Save and Next



Finding Reports

Compliance Process

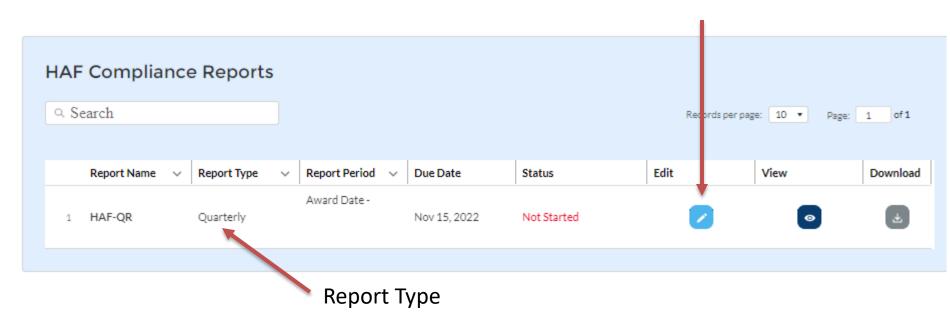
You now have a login and 24/7 access to this portal. You have two options while working on your compliance report(s) – save your progress or submit the report. If you save, you can return and edit information as needed. To resume working on a draft report, click on "Compliance Reports" using the navigation to the left of the page. This will bring you to your list of compliance reports, click "Edit" button to continue the process.

Ready to get started? Click "Go to your Reports" below



My Compliance Reports

Click to edit





Quarterly Report



Participant Information



Reporting Programmatic

Budget

Information

Programs

Obligations & Expenditures Verification

Participant Compliance

Certification

Participant Information

Please verify that you are an authorized representative of the HAF participant and confirm the accuracy of the HAF participant's profile.





Budget Reporting

The table below lists the budget items that appear in the participant's approved HAF Plan, along with the amounts budgeted for each item. Please report the participant's obligations and expenditures as they relate to these budget items.

Note that on subsequent screens, the participant will be expected to break out programs, obligations and expenditures listed under "Measures Prevent Displacement" to the defined Program Design Elements.

HAF Quarterly Reports reflect the HAF Plan budget as approved at the end of the reporting period. Participants can propose revisions to their HAF Plan budgets and submit them for Treasury approval. However, budget revisions proposed and/or approved after the end of a reporting period will not be reflected on Quarterly Reports for that reporting period. Click this link to view your HAF Plan budget and to propose and submit HAF Plan budget revisions (the link will open in a new tab/window).

HAF Original Plan Budget V Current Bu	dgeted Amount Cumulative Obligations	∨ Cumulative Expenditures	· · · · · · · · · · · · · · · · · · ·
Mortgage Payment Assistance		\$0.00 /	\$0.00 /
² Financial Assistance		\$0.00 /	\$0.00 /
3 Mortgage Principal Reduction		\$0.00 /	\$0.00 /
4 Facilitating Interest Rate		\$0.00 /	\$0.00 /
s Payment Assistance Utilities		\$0.00 /	\$0.00 /
Payment Assistance Internet		\$0.00 /	\$0.00 /
7 Payment Assistance Insurance		\$0.00 /	\$0.00 /
^a Payment Assistance Fees		\$0.00 /	\$0.00 /
Payment Assistance Loans		\$0.00 /	\$0.00 /
Payment Assistance Taxes		\$0.00 /	\$0.00 /
11 Counseling or Education		\$0.00 /	\$0.00 /
12 Legal Services		\$0.00 /	\$0.00 /
Measures Preventing Displacement Subtotal	\$0.00	\$0.00	\$0.00
Reimbursable Expenses Subtotal	\$0.00	\$0.00	\$0.00
45 Administrative Expenses Subtotal	\$0.00	\$0.00	\$0.00
15 Totals	\$0.00	\$0.00	\$0.00







Budget Reporting - Errors

21 Administrative Expenses Subtotal	\$6,000.00	\$6,000.00	\$0.00
22 Admin Expense #1	\$1,000.00	\$0.00 🖋	\$0.00 🖍
23 Admin Expense #3	\$3,000.00	\$0.00 🖊	\$0.00 🖍
24 Admin Expense #2	\$2,000.00	\$6,000.00 🖊	\$0.00 🖊
25 Totals	\$30,000.00	\$56,001.00	\$1.00

The marked rows need attention:

In general, Obligations and Expenditures should not be more than 10% greater than the budget amounts. HAF participants must seek prior approval before making changes to the scope or objectives of their HAF program. As specifically noted in the HAF guidance, Treasury's prior approval is required to reallocate funding from a program previously approved in a HAF plan to be used for a different purpose.

Please review the marked rows and revise entries OR check this box to confirm that you would like to submit this report with Obligations or Expenditures more than 10% greater than budgeted amount, and provide an explanation in the space below.

Be sure to click this box.



Programmatic Information

Please provide the information requested below related to the Participant's HAF programs. Note that in other sections of this report you will be asked to disaggregate some of this data based on the Participant's unique HAF programs and the applicable design elements.

*1. Please enter the number of unique Homeowners that submitted a draft or completed HAF application for HAF assistance.
*2. Please enter the number of unique Homeowner that submitted a completed HAF application for HAF assistance.
*3. Please enter the number of unique Homeowners who submitted a completed HAF application for HAF assistance and then withdrew their application.
*4. Please enter the number of unique Homeowners whose application for HAF assistance was approved.
*5. Please enter the number of unique Homeowners whose application for HAF assistance was denied.
* 6. Please enter the number of unique Homeowners that received HAF assistance of any kind.
*7. Please enter the number of Unique homeowners for whom one or more Delinquencies were resolved through non-monetary HAF assistance (e.g. housing counseling helped resolved a Delinquency through an existing servicer's program).



Programmatic Information

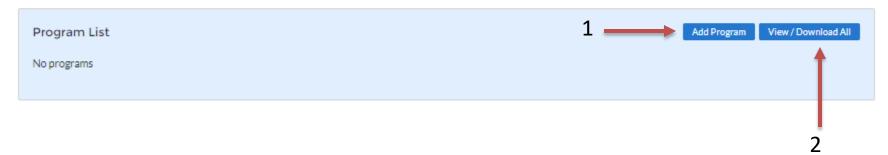
*8. Please enter the number of Unique homeowners for whom one or more Delinquencies were resolved with monetary HAF assistance.
· 9. Please enter the number of unique Homeowners receiving HAF assistance that were not Delinquent prior to receiving HAF assistance.
10. Breakdown of reimbursement expenses: Not Applicable.
[You did not indicate reimbursement expenses obligated and/or expended in the Budget Reporting section. This item applies only if you indicate reimbursement expenses obligated and/or expended in the Budget Reporting section.]
11. Based on your entries on the previous page (Budget Reporting) and above (Reimbursement Breakdown, if applicable), total cumulative Obligations for HAF assistance are \$0.00.
12. Based on your entries on the previous page (Budget Reporting) and above (Reimbursement Breakdown, if applicable), total cumulative Expenditures for HAF assistance are \$0.00.
• 13. Please enter the number of unique Homeowners who applied for assistance that previously received HAF assistance.
*14. Please enter the number of unique Homeowners that received assistance on more than one application. Num HO Assisted On Mult Apps (HAF).
*15. Is it part of your standard process to speak with Homeowner applicants about the availability of loss mitigation and other loss mitigation options? Please respond "Yes" if your organization includes communication with Homeowner applications about the availability of loss mitigation options, otherwise select "No."



Programs

Use this module to enter general HAF participant program information. Please add a new line item for each program of the HAF participant and fill in the corresponding information.

Please do NOT include Administrative Expenses in program or design element Expenditures or Obligations. Administrative expenses should be captured in the Budget Reporting section.



Add/Edit Program

Add / Edit Program

Use this module to enter information regarding program design elements for each HAF program. Please add a new line item for each program design element under EACH program and fill in the corresponding information.

For example, if a HAF program is used for mortgage assistance, internet assistance, and utilities assistance, a HAF participant would enter three separate line items for each of those program design elements and fill out the relevant information.

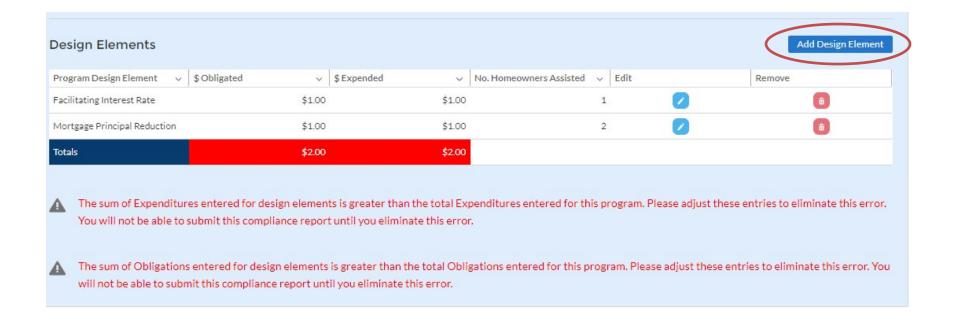
Please do NOT include Administrative Expenses in program or design element Expenditures or Obligations. Administrative expenses should be captured in the Budget Reporting section.





Program Information *Program Name *Program Start Date Jul 31, 2022 t 繭 *Program Income Earned Cumulative to Calendar *Program Income Expended Cumulative to Calendar Quarter end date Quarter end date \$1.00 \$1.00 *Program Description *Total Obligations Cumulative to Report Calendar *Total Expenditures Cumulative to Report Calendar Quarter end date Quarter end date \$1.00 \$1.00 *Number of Homeowners Assisted Cumulative to Report Calendar Quarter end date *Number of Delinquencies Resolved with Monetary *Number of Delinquencies Resolved with Non-HAF Assistance Cumulative to Report Calendar Quarter Monetary HAF Assistance Cumulative to Report end date Calendar Quarter end date 1 1 Cancel Save **Design Elements** Add Design Element Program Design Element \$ Obligated No. Homeowners Assisted \$ Expended Remove Facilitating Interest Rate \$1.00 \$1.00 Totals \$1.00 \$1.00

Design Element Errors



Back to Programs



Obligations & Expenditures Verification

The table below provides a summary of the Design Element Obligations and Expenditures you entered in the Programs module and checks the totals against your entries in the Budget Reporting module. If there are any discrepancies, you will see additional instructions below the table.

Design Element	 Cumulative Obligations 	 Cumulative Expenditures 	`
Mortgage Payment Assistance		\$0.00	\$0.0
Financial Assistance		\$0.00	\$0.0
Mortgage Principal Reduction		\$0.00	\$0.
Facilitating Interest Rate		\$0.00	\$0.0
Payment Assistance Utilities		\$0.00	\$0.0
Payment Assistance Internet		\$0.00	\$0.
Payment Assistance Insurance		\$0.00	\$0.0
Payment Assistance Fees		\$0.00	\$0.
Payment Assistance Loans		\$0.00	\$0.0
Payment Assistance Taxes		\$0.00	\$0.
Measures Preventing Displacement		\$0.00	\$0.
Counseling or Education		\$0.00	\$0.
Legal Services		\$0.00	\$0.
Totals		\$0.00	\$0.



Participant Compliance

HAF participants are asked to answer the following questions as they relate to compliance with the HAF statute and established guidance.

*1. Did the HAF participant use HAF assistance to assist homeowners with loans above the maximum conforming loan limit as defined in the HAF statute? Yes
* If you selected 'yes,' please provide an explanation that explains why the HAF participant used HAF assistance to assist homeowners with loans above the maximum conforming loan limit.
*2. Prior to disbursing HAF assistance to homeowners, did the HAF participant require homeowners to provide attestations that they experienced financial hardship after January 21, 2020? No.
* If you selected 'no,' please provide an explanation that explains why the HAF participant did not require homeowners to provide attestations that they experienced financial hardship after January 21, 2020.
*3. In determining income for each household applying for HAF assistance, did the HAF participant use HUD's definition of "annual income" in 24 CFR 5.609, adjusted gross income as defined for purposes of reporting on IRS Form 1040 series as mentioned in the HAF guidance, or other proxies approved in your HAF Grantee Plan? No
* If you selected 'no,' please provide an explanation that explains why the HAF participant did not use HUD's definition of "annual income" in 24 CFR 5.609, adjusted gross income as defined for purposes of reporting on IRS Form 1040 series as mentioned in the HAF guidance, or other proxies approved in your HAF Grantee Plan.



Certification

I certify that the information provided is accurate and complete after reasonable inquiry of people, systems, and other information available to the HAF participant. The undersigned acknowledges that any materially false, fictitious, fraudulent statement, or representation (or concealment or omission of a material fact) in this submission may be the subject of criminal prosecution under the False Statements Accountability Act of 1996, as amended, 18 USC 1001, and also may subject me and the HAF participant to civil penalties, damages, and administrative remedies for false claims or otherwise (including under 31 USC 3729 et seq.) The undersigned is an authorized representative of the HAF participant with authority to make the above certifications and representations on behalf of the HAF participant.



Are you sure you want to submit? If you submit, the form will become read-only to allow the Treasury program to review.





Annual Report



Finding Reports

Compliance Process

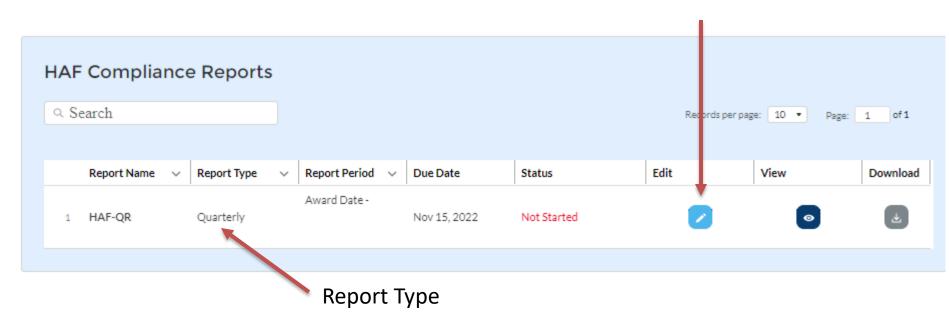
You now have a login and 24/7 access to this portal. You have two options while working on your compliance report(s) – save your progress or submit the report. If you save, you can return and edit information as needed. To resume working on a draft report, click on "Compliance Reports" using the navigation to the left of the page. This will bring you to your list of compliance reports, click "Edit" button to continue the process.

Ready to get started? Click "Go to your Reports" below



My Compliance Reports

Click to edit





If your Tribe's HAF Plan has not yet been approved

Submit HAF Annual Report without Updates

Our records reflect that your entity has submitted a plan but is awaiting approval
from Treasury. Thank you for your patience.

HAF Participant HAF Plan Status

Your Tribe's Name Reopened

Name Title Email

Your Name Your Title your@email.com

Please enter your name below to certify and submit your Annual Report without providing updated program information.

Your Name







If your Tribe has not yet submitted a HAF Plan

Submit HAF Annual Report without Updates

Annual Reports ask for updates based on information in approved HAF plans.

Our records reflect that your entity has not yet submitted a HAF plan as of October 12, 2022. Treasury encourages your entity to submit a HAF plan as soon as possible.

Treasury understands that there are many reasons for delayed submission. Please email HAF_Tribal@Treasury.gov with the subject "HAF Plan Support" with any questions or concerns, support needed to submit your HAF plan, or if you are no longer interested in participating in HAF.

HAF Participant HAF Plan Status

Participant # Funded

Tester

Name Title Email

Your name Your Title you@email.com

Please enter your name below to certify and submit your Annual Report without providing updated program information.

Enter your name here.







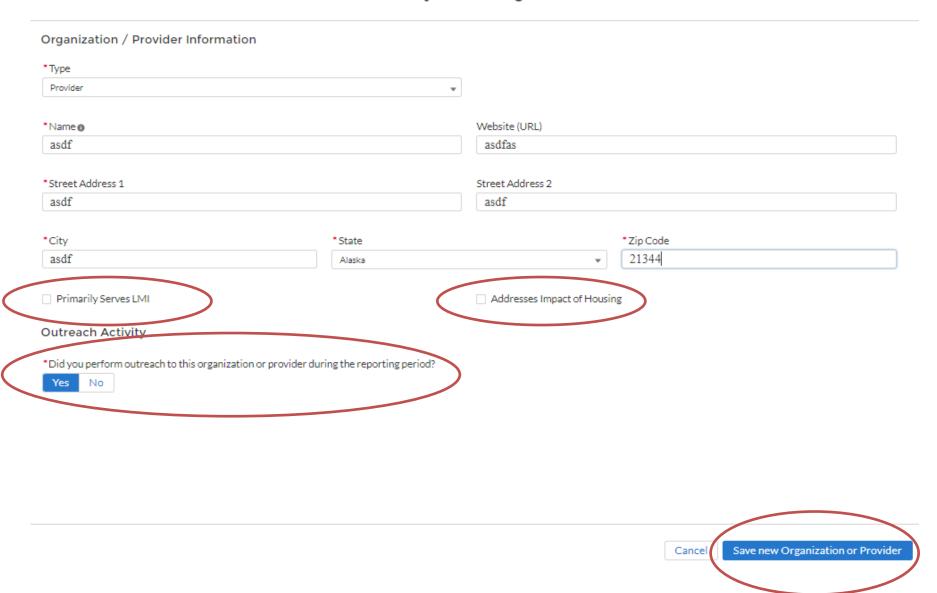
Community Engagement & Outreach

HAF participants are asked to answer the following questions as they relate to community outreach.

1. Did you continue outreach to comm	unities once your HAI	F Program(s) began?			
No.	▼				
2. Please quantify the total amount of	funds spent on outrea	ach.			
\$234.00					
	_	_	vices or legal assistance listed below in yo er by tapping "Provide Data" and selectin		us report.
\ Search				Records per page: 10 Page: 1	of0 ▶
Organization or Provider Name	V	Туре	V Outreach Performed	Provide Data	
Did you perform outreach to any con elow to add these organizations and p Add a new Org or Provider		zations or providers of co	ounseling services or legal assistance tha	are not on the list above? If so, use	the buttor

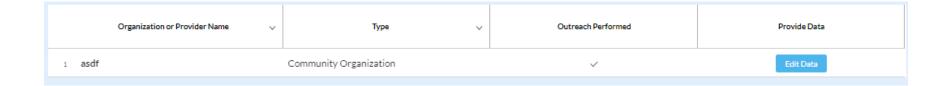


Add a new Community-Based Organization or Provider





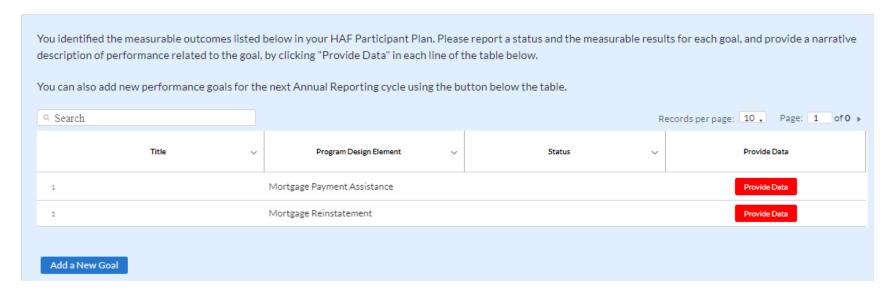
Community Engagement & Outreach





Entering Performance Goals

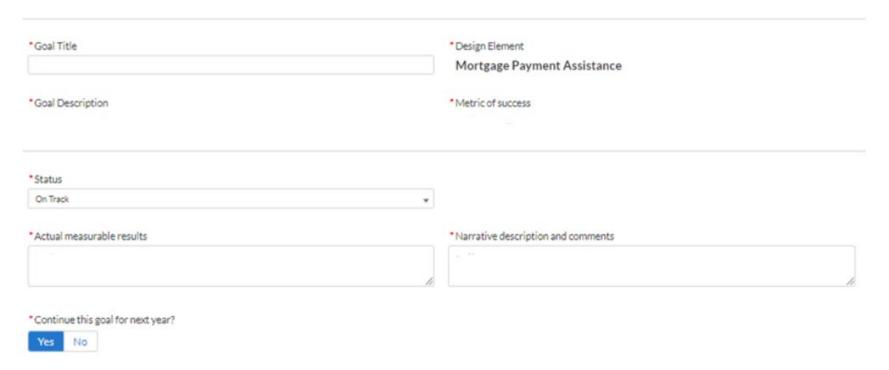
Performance Goals





Entering Goal information

Performance Record





Performance Goals

Performance Goals

You identified the measurable outcomes listed below in your HAF Participant Plan. Please report a status and the measurable results for each goal, and provide a narrative description of performance related to the goal, by clicking "Provide Data" in each line of the table below. You can also add new performance goals for the next Annual Reporting cycle using the button below the table. Q Search Records per page: 10 → Page: 1 of 0 → Title Provide Data Program Design Element Status 1 asdf Mortgage Payment Assistance On Track Mortgage Reinstatement Not On Track 2 asdf Add a New Goal

Back

Next



Methods for Targeting

Methods for Targeting

*1. Please provide an update	e on your targeting plan including cl	nallenges, successes, etc.
*2. Is the targeting plan put to the control of the	fourth in the HAF Plan achieving th	e desired results?
Save and Back	Save Information	Save and Next



Methods for Targeting

*1. Please provide an updat	te on your targeting plan including challenges, successes, etc.	
asdf		
*2. Is the targeting plan put	t fourth in the HAF Plan achieving the desired results?	
No	•	
*If you selected 'no', please	provide a narrative explanation of what is not working and what can b	pe done to improve results.
sdfasdf		
Save and Back	Save Information	Save and Next



Best Practices and Coordination

*1. Have you coordinated with any of these agencies? (FHA, VA, USDA, GSE's, State or Local Agencies that hold mortgage
portfolios)
Yes ▼
*If so, please provide best practices and information on coordination efforts.
*2. Have you coordinated with servicers? Yes
*If so, please provide best practices and information on coordination efforts.

Save and Back

Save Information

Save and Next



Certification

*1. Did you earn interest in excess of \$500 through the calendar year en	nding December 31, 2021?
Yes	
*If yes, how much interest did you earn in excess of \$500 through the ca	alendar year ending December 31, 2021?
\$234.00	nerious year enough december out 2022.
*2 Did you remit the earned interest in excess of \$500 as required by 2	CFR 200.305? (For more information see HAF Reporting FAQ, Section 1.15, on Treasury.gov.)
No •	or resolvent to mornistic training the section 1.12 for messary gold
Statement	
Statement	
undersigned acknowledges that any materially false, fictitious, frauduler the subject of criminal prosecution under the False Statements Account	rasonable inquiry of people, systems, and other information available to the HAF participant. The nt statement, or representation (or concealment or omission of a material fact) in this submission may be tability Act of 1996, as amended, 18 USC 1001, and also may subject me and the HAF participant to civil erwise (including under 31 USC 3729 et seq.) The undersigned is an authorized representative of the HAF ntations on behalf of the HAF participant.
Name	Email Address
Your name	your@email.com
Title	Certification (Re-enter your name to certify)

Validate

Certify and Submit



Thank you.



Questions?

Please contact the HAF Program Team at haf-tribal@treasury.gov

For More Information:

Please visit Treasury's HAF website at www.treasury.gov/HAF

