

# INTERNAL REVENUE SERVICE

## DISPOSITION INSTRUCTIONS FOR CURRENCY HELD IN TREASURY SUSPENSE ACCOUNT

This form is used to **initiate the final disposition of funds** held in the Treasury Suspense Account.

Please e-mail or submit this form, with backup documentation, to the  
**Internal Revenue Service Headquarters – Criminal Investigation**

Cash Receipt Number (entered by the Agency):

Seizure #:

Forfeiture Date (if applicable)

Enter the Amount of Funds Seized Under This Asset Number:

\$

Enter the Amount Previously Forfeited or Refunded:

\$

Enter the Amount to Remain in the Treasury Suspense Account

Pending Future Action:

\$

Enter the Amount Forfeited (Account Code  (Entered by TEOAF)):

\$

Enter the Amounts to be Returned to Owner or

Other Third Parties (other than sharing agencies):

Party #1:

Amount: \$

Party #2:

Amount: \$

Party #3:

Amount: \$

Please issue checks payable to the above-listed parties, and mail these checks to the Internal Revenue Service at the following address:

Mail to:

  
  

How Many Sharing Requests Were Filed in Regard to This Asset?

Expenses (Complete only if equitable sharing request(s) has been filed):

Case Related Expenses: \$

Award Payments Made to Treasury Informants: \$

Prior Reimbursements to Requesting Agency: \$

Was a Cost Bond Filed In Regard to These Funds?

Yes  No

Was the Cost Bond Deposited to the Treasury Suspense Account?

Yes  No

**If you answered "Yes" to BOTH of the above questions, you must complete the form titled Cost Bond Disposition Instructions."**

Additional Instructions:

### TEOAF Use Only:

SEIZURE#:

FUND:  COST CENTER:

FUNDS CENTER:  MATERIAL GROUP:

ORDER:  AMOUNT:

FUNCTIONAL AREA:

SIGNATURE:

This transmission was initiated by:

Name:

AFC:

Telephone Number:

Date:

HQ Approval & Date: